

MINUTES

CITY OF MELTON COUNCIL

POLICY REVIEW PANEL

29 AUGUST 2013

10:00 AM TO 11:00 AM

COUNCILLORS LOUNGE MELTON CIVIC CENTRE

Policy Review Panel Attendance:

Cr Kathy Majdlik, (Chair), Cr Nola Dunn, Ian Stewart, Acting General Manager Corporate Services, Fiona MacPherson, Corporate Policy & Planning Coordinator.

Apologies:

Cr Sophie Ramsey

Peter Bean, General Manager Corporate Services

Minute taker: Liz Pace

Also attending: Shan Thuraiajah, Finance Manager

Agenda Items:

1. Confirmation of Minutes 4 July 2013 Policy Review Panel meeting

Recommendation 1:

Cr Majdlik/Dunn

That Council adopt the minutes of the Policy Review Panel held on 4 July 2013.

2. Terms of Reference

Draft Rating Strategy Reference Group – Terms of Reference (Appendix 2)

Shan presented the Draft Rating Strategy Reference Group Terms of Reference for discussion and endorsement.

Shan advised the panel of a recommendation endorsed by Council at its Ordinary Meeting of Council held on 30 April 2013 to develop a Terms of Reference for the establishment of a Community Rating Reference Group.

Discussions centred around the draft scope objectives.

Recommendation 2:

That the revised Rating Strategy Group Terms of Reference as attached to these Minutes be adopted by Council.

3. Next meeting date

19 September 2013

Meeting Closed at: 10.55 am