

# Melton City Council Fees and Charges 2024/2025



	2024/2025
<b><u>BUILDING</u></b>	
<b>S.30 Lodgment fees</b>	<b>\$ 134.40</b>
Request for <b>Domestic/Commercial</b> Documents Search Fee – <b>Non- Refundable</b>	<b>\$ 205.00</b>
<ul style="list-style-type: none"> <li>Building Permit.....</li> <li>Occupancy Permit or Certificate of Final Inspection .....</li> <li>Builders Homeowners Warranty Insurance.....</li> <li>Soil Report .....</li> <li>Building Energy Rating Report (new dwelling only).....</li> </ul>	<b>+ \$ 49.00</b> <b>+ \$ 87.00</b> <b>+ \$ 49.00</b> <b>+ \$ 49.00</b> <b>+ \$ 49.00</b>
<ul style="list-style-type: none"> <li>Architectural Drawings (Domestic House Plans Max 10 A3 Sheets).....</li> <li>Structural Engineers Computations and Drawings.....</li> </ul>	<b>+ \$ 55.50</b> <b>+ \$ 87.00</b>
<ul style="list-style-type: none"> <li>Building Permit.....</li> <li>Occupancy Permit or Certificate of Final Inspection.....</li> <li>Architectural Drawings (Commercial Plans Max 10 A3 Sheets <b>\$55.50</b>).</li> </ul>	<b>+ \$ 49.00</b> <b>+ \$ 87.00</b> <b>+ \$ POA</b>
<ul style="list-style-type: none"> <li>Structural Engineers Computations and Drawings Flat Fee <b>\$87.00</b>.....</li> </ul>	<b>+ \$ POA</b>
<b><u>PROPERTY INFORMATION REQUEST</u></b>	
<b>PIR's 51(1) / (2) / (3) Building Certificates</b>	<b>\$ 52.10</b>
<b><u>SWIMMING POOLS/SPA</u></b>	
Pool/Spa <b>Registration</b>	<b>\$ 35.10</b>
Pool/Spa <b>Information Search for Swimming Pool/Spa Built before 01/11/2020 plus Registration Fee</b>	<b>\$ 87.20</b>
Pool/Spa <b>Cert of Compliance lodgment</b>	<b>\$ 22.50</b>
Pool/Spa <b>Cert of Non-Compliance lodgment</b>	<b>\$ 425.00</b>
Pool/Spa Failure to Register (max Infringement penalty under r.278) (Penalty = 2 x Units @ \$197.59)	<b>\$ 395.00</b>
Pool/Spa Failure to lodge Cert of Compliance (max Infringement penalty under r.278) (Penalty = 2 x Units @ \$197.59)	<b>\$ 395.00</b>
Pool/Spa Failure to pay lodgment fee (max Infringement penalty under r.278) (Penalty = 2 x Units @ \$197.59)	<b>\$ 395.00</b>
<b><u>REPORT AND CONSENT</u></b>	
Report and Consent Part 5 - (Siting)	<b>\$ 448.30</b>
Report and Consent – Reg 153/154	<b>\$ 320.25</b>
Report and Consent (Public Protection) – Reg 116	<b>\$ 325.00</b>
<b><u>APPLICATION FOR AN OCCUPANCY PERMIT FOR A PLACE OF PUBLIC ENTERTAINMENT (POPE) AND/OR PRESCRIBED TEMPORARY STRUCTURE</u></b>	
Occupancy Permit for a Place of Public Entertainment (POPE)	<b>\$746.00</b>
Occupancy Permit for a Prescribed Temporary Structure	<b>\$746.00</b>

V3 15/05/2025

A vibrant, safe and liveable  
City accessible to all

**Civic Centre**  
232 High Street  
Melton VIC 3337

**Postal Address**  
PO Box 21  
Melton VIC 3337

ABN 22 862 073 889

03 9747 7200  
[csu@melton.vic.gov.au](mailto:csu@melton.vic.gov.au)  
[melton.vic.gov.au](http://melton.vic.gov.au)  
[cityofmelton](https://www.facebook.com/cityofmelton)