



**Families
and Children**

2026 Kindergarten Registration Form



Please note:

To attend 4 year old Kindergarten in 2026 your child will need to be 4 years of age by 30 April 2026.
To attend 3 year old Kindergarten in 2026 your child will need to be 3 years of age by 30 April 2026.

APPLICATION TYPE:

BOTH 3YO & 4YO KINDERGARTEN REGISTRATION

4YO KINDERGARTEN REGISTRATION

Child's details

Surname

First name

Date of Birth

/

/ 20

Male

Female

Parent/guardian 1

Title Mr / Mrs / Ms /
Miss (Please circle)

Surname

First name

Relationship to child

Current residential address

Suburb

Postcode

Mailing address (only complete if different from above)

AH phone

BH phone

Mobile

Email

Main language spoken

Do you require an
interpreter? Yes No

Parent/guardian 2

Title Mr / Mrs / Ms / Miss (Please circle)

Surname

First name

Relationship to child

Current residential address

Suburb

Postcode

Mailing address (only complete if different from above)

AH phone

BH phone

Mobile

Email

Main language spoken

Do you require an interpreter? Yes No

Information

Are you a resident/ratepayer of the Melton City Council? Yes No

If yes, please attach proof of your residency e.g. Copy of rates notice, lease agreement, land sale, driver's licence.

Please note: Kindergarten registrations from families who reside outside of the City of Melton and do not meet priority 1 access criteria are required to be assessed by the Director City Life.

Registrations from families who do not meet priority 1 access criteria, residing outside the municipality will not be assessed until November in the year of Kindergarten registration, and will be determined in relation to the Kindergarten vacancies at the time.

Is your child a: Twin Triplet Quadruplet N/A

In order to ensure all families are prioritised accordingly, please complete and attach any required documentation. If documentation is not provided, priority of access WILL NOT be applied.

Support person

If you would like a professional support person included in communications about your child's registration please complete details below:

Full name

Organisation

Role

Mobile phone

Email address

Email address

Priority of Access Criteria	Requirements for Eligibility	Please tick if appropriate
Priority One		
<p>Children who are at risk of abuse or neglect or children in out-of-home care.</p>	<p>The child is:</p> <ul style="list-style-type: none"> • eligible for ESK or AEL, or Pre Prep • and/or family, carer or legal guardian identifies the child as at risk and/or known to Child Protection or in out-of-home care, • and/or referred by one of the following: <ul style="list-style-type: none"> ◦ Child Protection ◦ Child and family services (family services referral and support team, The Orange Door/integrated family services/Services Connect case worker) ◦ Maternal and Child Health nurse ◦ Out-of-home care provider. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>Children who are of Aboriginal/Torres Strait Islander descent.</p>	<p>Family identifies the child as Aboriginal/Torres Strait Islander. ESK or Pre Prep eligibility.</p>	<input type="checkbox"/>
<p>Children who identify as Refugee or Asylum Seekers.</p>	<ul style="list-style-type: none"> • Child or family holds a visa or supporting documentation and information, including an ImmiCard, identifying the child and/or parents, carers or legal guardians as a refugee or asylum seeker, and/or • Referred as a refugee or asylum seeker by a CALD outreach worker. • ESK or Pre Prep eligibility. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>Children of Melton residents with additional needs, defined as:</p> <ul style="list-style-type: none"> • children who have an identified specific disability or developmental delay • children who require additional assistance in order to fully participate in the Kindergarten program 	<p>The child:</p> <ul style="list-style-type: none"> • holds a Child Disability Health Care Card, and/or • has previously been approved for Kindergarten Inclusion Support (KIS) program, and/or • has been referred by: <ul style="list-style-type: none"> ◦ the National Disability Insurance Scheme ◦ Early Childhood Intervention Services 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Priority of Access Criteria	Requirements for Eligibility	Please tick if appropriate
Priority One		
<ul style="list-style-type: none"> children of Melton residents currently waiting on an assessment or a diagnosis (not yet been diagnosed with a specific disability or developmental delay). 	<ul style="list-style-type: none"> Preschool Field Officer Maternal and Child Health nurse, or is assessed as having delays in 2 or more areas and is declared eligible for a second year of funded Four-Year-Old Kindergarten. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>Children that meet the eligibility criteria for the Kindergarten fee subsidy.</p>	<ul style="list-style-type: none"> A child or parent holds a Commonwealth Health Care Card, Pensioner Concession Card, Veteran's Affairs Card, and/or The child is identified on their birth certificate as one of a set of triplets, quadruplets or more. 	<input type="checkbox"/> <input type="checkbox"/>
Priority Two		
<p>Previous year Deferrals:</p> <p>Children of Melton Residents who attended Kindergarten in Term One but withdrew.</p>	<p>Teacher/educator required to submit a referral outlining the child would benefit from deferring to the following year. Children who do not attend the program will not be entitled to a Deferral</p>	<input type="checkbox"/>
<p>Children of Melton residents where the parent / guardian or child has a life threatening or debilitating illness or disease.</p>	<p>Copy of a signed letter from a General Practitioner.</p>	<input type="checkbox"/>
<p>Children of Melton residents where a parent / guardian has a disability.</p>	<p>One of the following:</p> <ul style="list-style-type: none"> Copy of a signed letter from a General Practitioner. Copy of a signed letter from a disability support agency. 	<input type="checkbox"/> <input type="checkbox"/>
<p>Children of Melton residents where a parent / guardian or child has a diagnosed mental illness.</p>	<p>One of the following:</p> <ul style="list-style-type: none"> Copy of a signed letter from a case worker/manager from a mental health or other relevant agency or mental health practitioner stating that the child or parent has a mental illness. 	<input type="checkbox"/>

Priority of Access Criteria	Requirements for Eligibility	Please tick if appropriate
	<ul style="list-style-type: none"> • Copy of a signed letter from a General Practitioner, stating that the child or parent has a mental illness. 	<input type="checkbox"/>
Children of Melton residents where Court Orders limit choices for Kindergarten.	Copy of related Court Order.	<input type="checkbox"/>
Children of Melton residents where a parent / guardian has a drug and/or alcohol dependency.	Copy of a signed letter from a case worker/manager from a drug and alcohol or family support agency, stating that the child's family has a drug and/or alcohol dependency.	<input type="checkbox"/>
Residents of Melton City Council who have previously had a child attend the Kindergarten's program of preference in the last two years (2024 or 2025 only).	Registration will be verified by reviewing the status through past records. Please include full name of child: _____ _____	<input type="checkbox"/>

Kindergarten preferences

Please list preferences in order 1-3 (1 being most preferred).

*Please note it is not a requirement to select 3 preferences, please select only the centres you are prepared to accept an offer for.

Kindergarten	Address	Phone	Preference
Arnolds Creek Kindergarten	19 Claret Ash Boulevard, Harkness 3337	9746 8317	
Bellevue Hill Kindergarten	14 Royal Crescent, Hillside 3037	9390 4701	
Brookfield Kindergarten	14-16 Black Dog Drive, Brookfield 3338	9971 5093	
Bridge Road Kindergarten	260-266 Bridge Road, Strathtulloh 3338	8732 9385	
Botanica Springs Kindergarten	249 Clarkes Road, Brookfield West 3338	9747 2409	
Brookside Kindergarten	17-20 Federation Way, Caroline Springs 3023	9361 2456	
Burnside Kindergarten	23 Lexington Dive Burnside 3023	9363 0244	
Cambrian Kindergarten	58-66 Cambrian Way, Melton West 3337	9743 8212	
Creekside Kindergarten	3-37 The Crossing, Caroline Springs 3037	8363 6400	
Deanside Kindergarten	Meadows Drive, Deanside 3336	0436 537 117	
Diggers Rest Kindergarten	48-66 Plumpton Road, Diggers Rest 3427	9740 1337	
Eynesbury Kindergarten	756 Eynesbury Rd Eynesbury 3338	9118 7687	
Fraser Rise Kindergarten	46 City Vista Crt, Fraser Rise 3336	8348 2998	
Kingsway Kindergarten	1 Kingsway, Melton 3337	9743 2691	
Kororoit Creek Kindergarten	130 Tenterfield Drive, Burnside Heights 3023	8358 0600	
Melton Central Kindergarten	237-239 Station Road, Melton 3337	9743 3764	
Melton West Kindergarten	2 West Melton Drive, Melton West 3337	9743 5914	
Mt Atkinson Kindergarten	160 Clara Avenue, Truganina 3029	9989 2882	
Mt Carberry Kindergarten	31-41 Exford Road, Melton South 3338	9743 5755	
Parkwood Green Kindergarten	88-94 Catherine Drive, Hillside 3037	8361 6506	
Plumpton Community Centre	19 Pear Parade, Plumpton 3335	TBC	
Rockbank Kindergarten	26 Old Leakes Road, Rockbank 3335	9747 1410	
Thornhill Park Children's and Community Centre	18 Tower St Thornhill Park 3335	0488 147 748	
Springside Kindergarten	22-50 Becca Way, Caroline Springs 3023	9449 6402	
Taylors Hill Kindergarten	58-60 Jacaranda Drive, Taylors Hill 3037	9307 8722	
Timbertop Kindergarten	1 Timbertop Parade, Aintree 3336	9112 7340	
Weir Views Children's and Community Centre	Pegasus Drive, Weir Views 3338	TBC	

Checklist

- I have read and understood the information provided in the Melton City Council Kindergarten Information Booklet
- I declare that all of the information provided by me is true and correct.
- I have attached a copy of my proof of address as a resident/ratepayer of the Melton City Council.
- I have attached a copy of my child's birth certificate/passport.

Declaration

By signing below I acknowledge and confirm the preferences nominated for my child's registration into the Melton City Council's Kindergarten Central Registration scheme. I further acknowledge where incorrect information has been supplied on the registration form, offers for places may be retracted.

Name of parent/guardian(s)

Signature of parent/guardian(s)

Relationship to child

Date / / 20

* Enrolling your child into a Melton City Council Kindergarten located on a school site does not automatically guarantee your child's entry into the school the following year.

3 Year old Registrations - completing this registration will also register your child into 4 year old Kindergarten in 2027. This does not guarantee your child a place into the above requested Kindergarten, however it means you will not have to re-apply for 4 year old Kindergarten in 2026. Normal offer processes and timelines will still apply.

Non resident's who have been accepted a placement for their child's 3 year old Kindergarten year in 2026 are not guaranteed a 4 year old placement the following year. Normal non resident process will still apply meaning your application will be reviewed by the Director City Life in November 2026. Families will be notified of the outcome in late November / early December.

Please note: If you cancel your 3 year old placement prior to commencing then your 4 year old application will also be cancelled. You will then need to re-apply the following year.

Privacy statement

Melton City Council collects personal information to comply with the Education and Care Services National Regulations 2011 and Education and Care Services National Law Act 2010, and also for the purposes of processing your child's registration in the Kindergarten Central Registration Scheme. Council considers it necessary and important to collect this information to ensure that appropriate information is registered for your child. This information will be used for Council administrative purposes and will be provided to relevant Kindergarten Officers as required for the registration of your child's place at the Kindergartens listed in this booklet. This information will not be disclosed to any other party except as required by law. You may access this information by contacting Council on **9747 7200**.

Please refer to Kindergarten fee subsidy section in the Kindergarten Information booklet.

Lodging your registration form

Return this completed form in person to one of the following three locations. Please ensure supporting documentation is attached to the application.

Melton City Council, Customer Service Desk
232 High Street
Melton 3337

Caroline Springs Civic Centre/Library
193-199 Caroline Springs Blvd
Caroline Springs 3023

Melton Library and Learning Hub
31 McKenzie Street
Melton 3337





