

Developer/Consultant process of submission to Melton City Council

A-SPEC and Open Spatial ACDC Online Portal

REGISTER PROJECT

A-SPEC Standards

- 'As Constructed' data specification standards
- Visit a-specstandards.com.au
- Register and create an account:
 - Select 'CONTACT' tab
 - Fill in 'Your Details'
 - Request access to A-SPEC Standards in Comments'
- Email for support: info@gissa.com.au
- Download A-SPEC standards and review
- Registration is free and one-off



Open Spatial ACDC Online Portal

- Web portal used for the submission of collected A-SPEC 'As Constructed' data to Council
- visit asconstructed.com
- Create an account:
- Select 'Sign-In'
- New Customer – Request
- Complete online form
- Enter 'Submission for Melton City Council'
- Email for support: support@openspatial.com
- Download Melton City Council dwg template
- no costs are associated with the submissions



COLLECT & COMPILE DATA

Collect field data/undertake survey

- Use A-SPEC standards for 'As Constructed' data collection



Populate drawing file - Open Spatial ACDC Online Portal

- Using the 'As Constructed' dwg - Melton City Council template (download from portal), populate the drawing file with collected data.
 - Use the AutoCAD menu supplied
 - Predefined blocks
 - Predefined layers



Submit via Open Spatial ACDC Online Portal

- visit asconstructed.com
- Log in to the portal using account details
- Select the project/development
- Submit drawing using the downloaded template
- Drawing will go through an instant data validation process
- PASS/FAIL notification, if FAIL, correct and resubmit
- Upload PDF version of 'As Constructed' drawings as per Council requirements

DATA REVIEW & FEEDBACK

Feedback from Melton City Council

- Submitted data is received by Council for review and final assessment
- Council reviews the drawings and may ask for amendments
- A notification is received once Council accepts the drawings
- Issue of Practical Completion



SUPPORT

- Melton City Council: Asset Management & GIS : (03) 9747 7144, assetspecs@melton.vic.gov.au
- Melton City Council: (03) 9747 7200, www.melton.vic.gov.au
- A-SPEC Specifications: info@gissa.com.au
- Open Spatial ACDC online portal: support@openspatial.com

