

# 2023 Community Achievement Awards - Nomination Form

## Form Preview

### Contact Details

\* indicates a required field

### 2023 Community Achievement Awards Nomination Form

Please contact Melton City Council's Community Grants Team on 9747 7247 or [communitygrants@melton.vic.gov.au](mailto:communitygrants@melton.vic.gov.au) if you require assistance in filling this form.

#### **NOMINATOR \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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The individual who is completing this form, and therefore nominating someone for an Award.

#### **Nominator Primary Address \***

Address

<input type="text"/>
<input type="text"/>

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

#### **Nominator Primary Phone Number \***

<input type="text"/>
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Must be an Australian phone number.

#### **Nominator Primary Email \***

<input type="text"/>
----------------------

Must be an email address.

#### **Is the nominee your immediate family member (spouse/partner, parent, child, sibling) or someone that lives with you? \***

- Yes  
 No

You cannot nominate yourself, a family member or someone that you live with

#### **Are you a Melton City Council staff member or Councillor? \***

- Yes  
 No

Please note: Melton City Council staff members and Councillors are not able to nominate residents for these awards

#### **NOMINEE \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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The individual who you are nominating for an Award.

#### **Nominee Primary Address \***

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Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.  
To be eligible, the nominee must reside in the City of Melton.

**Nominee Primary Email \***

Must be an email address.

**Nominee Primary Phone Number \***

Must be an Australian phone number.

**Does the nominee (and their guardian if the nominee is aged 17 years and under) consent to being nominated for an Award? \***

- Yes  
 No

Only nominations that have received nominee consent are eligible to proceed to assessment

**Is the nominee a Melton City Council staff member or Councillor? \***

- Yes  
 No

Council staff and Councillors are not eligible for these awards

**Is the nominee aged 17 years or younger?**

- Yes  
 No

Parent/Guardian consent (for nominees aged 17 years and younger only)

**Parent/Guardian Name**

**Address**

Address

  

**Email**

Must be an email address.

**Phone Number**

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Must be an Australian phone number.

### Parent/Guardian Name

### Address

Address

  

### Email

Must be an email address.

### Phone Number

Must be an Australian phone number.

### Parent/Guardian Name

### Address

Address

  

### Email

Must be an email address.

### Phone Number

Must be an Australian phone number.

## Eligibility and Selection

\* indicates a required field

### Awards purpose

Nominees for Community Achievement Awards are City of Melton residents whose contributions to the City of Melton community have been voluntary or have exceeded the normal requirements of the person's paid work.

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**Please describe how the nominee has volunteered or clearly exceeded the normal requirements of their paid work for the benefit of Melton residents \***

Word count:

**Has the nominee been paid for the contributions described in this nomination? \***

- Yes  
 No

**Please list the volunteer groups/community groups, clubs or organisations that the nominee is or has been involved with (and the months/years of their involvement)**

## Award Categories

The Community Achievement Awards categories are:

- **Citizen of the Year** - for recognition of ongoing community leadership and involvement
- **Young Citizen of the Year** - for community leadership under 25 years old
- **Gender Equity Leader of the Year Award** - for community leadership, promotion of gender equality and commitment to advancing the status of women
- **Disability Access and Inclusion Leader of the Year** - for commitment to improving the life of people with a disability
- **Intercultural Engagement Leader of the Year** - for leadership that celebrates our diverse community

**Which category are you nominating the nominee for? \***

The nominee can only be nominated for one category per form.

## Citizen of the Year

**Citizen of the Year** is someone who has made significant contributions to the community in the City of Melton whilst demonstrating commitment to:

- Improving community access, participation and involvement in the City of Melton;
- Fostering community partnerships in the City of Melton; and
- Demonstrating community leadership in the City of Melton.

**What has the nominee done to improve the life of the community in the City of Melton? \***

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Must be at least 50 words. Demonstrate how the nominee is involved. E.g. fundraising, volunteering, role modelling etc.

### How has the nominee done this? \*

Must be at least 50 words. Demonstrate how the nominee is engaging others in their project. E.g. providing support, promoting, sourcing funds, mentoring etc.

### How did the community benefit? \*

Must be at least 50 words. Demonstrate how the nominee has been involved with partnerships development/formation, created links and connections between individuals and groups/neighbours.

## Young Citizen of the Year

**The Young Citizen of the Year** is someone under 25 years of age, who has made significant contributions to the City of Melton community, whilst demonstrating commitment to:

- Improving community access, participation and involvement in the City of Melton;
- Fostering community partnerships in the City of Melton; and
- Demonstrating community leadership in the City of Melton.

### Nominee's date of birth

Must be a date.

### What has the nominee done to improve the life of the community or young people in the City of Melton? \*

Must be at least 50 words. Demonstrate how the nominee has lead relevant activities, shown leadership and support, and inspired others to get involved.

### How has the nominee done this? \*

Must be at least 50 words. Demonstrate how the nominee has engaged specific young people and groups to participate in an event/forum.

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### How did the community benefit? \*

Must be at least 50 words. Demonstrate how the nominee has promoted better understanding of issues affecting the youth in City of Melton, encouraged young people to be represented in mainstream services and helped in their voices being heard.

## Gender Equity Leader of the Year

**The Gender Equity Leader of the Year** is someone who has made valuable contributions and demonstrated commitment to:

- Improving community access, participation and involvement in the City of Melton
- Fostering community partnerships in the City of Melton
- Demonstrating community leadership in the City of Melton
- Promoting gender equality and commitment to advancing the status of women in the City of Melton.

### What has the nominee done to promote gender equity and advance the status of women in the City of Melton? \*

Must be at least 50 words. Demonstrate how the nominee has lead and inspired others to get involved.

### How has the nominee done this? \*

Must be at least 50 words. Demonstrate how the nominee has participated in projects where women and men had an equal role and received the same recognition, or has influenced policies and procedures.

### How did the community benefit? \*

Must be at least 50 words. Demonstrate how the nominee has encouraged better understanding of issues affecting women in the City of Melton.

## Disability Access & Inclusion Leader of the Year

**The Disability Access & Inclusion Leader of Year** is someone who has made valuable contributions and demonstrated commitment to:

- Improving community access, participation and involvement in the City of Melton;

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- Fostering community partnerships in the City of Melton;
- Demonstrating community leadership in the City of Melton;
- Advancing disability access and inclusion in the City of Melton.

### **What has the nominee done to advance disability access and inclusion to improve the life of people living with disabilities in the City of Melton? \***

Must be at least 50 words. Outline the activities, projects, awareness raising or campaigns that they have been part of or delivered.

### **How has the nominee done this? \***

Must be at least 50 words. Explain their role - how has the nominee done this and who have they engaged with in their project. E.g. providing support, promoting, sourcing funds, mentoring etc.

### **How did the community benefit? \***

Must be at least 50 words. Demonstrate how the nominee achieves better understanding of the needs of people with disabilities and works towards fulfilling it.

## Intercultural Engagement Leader of the Year

**The Intercultural Engagement Leader of the Year** is someone who has made valuable contributions and demonstrated commitment to:

- Improving community access, participation and involvement in the City of Melton;
- Fostering community partnerships in the City of Melton;
- Demonstrating community leadership in the City of Melton; and
- Advancing intercultural engagement in the City of Melton.

### **What has the nominee done to improve the life of the community in the City of Melton? \***

Must be at least 50 words. Demonstrate how the nominee works with culturally and linguistically diverse groups, Aboriginal groups etc. Highlight all work undertaken.

### **How has the nominee done this? \***

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Must be at least 50 words. Highlight the role that nominee has played. For example: leading meetings with a specific community group/s, participates, attends cultural events, forms project partnerships etc.

### **How did the community benefit? \***

Must be at least 50 words. Demonstrate how the partnerships were developed/formed? How links and connections between individuals and groups/neighbours were created?

## Submit

\* indicates a required field

## Declaration

1. In submitting a nomination for an Award, I certify that all details supplied are true and correct to the best of my knowledge, consent and agreement of the people and groups named.
2. I agree to contact Melton City Council immediately if any information regarding this nomination changes or is found to be incorrect.
3. I have read and understand the Community Achievement Awards Guidelines.
4. I respect that the assessment panel's decision is final and no further correspondence shall be entered into.
5. I understand that Melton City Council is collecting the personal information requested on this form for the purpose of determining the eligibility of a Community Achievement Award and will be solely used by Melton City Council for this purpose and any secondary purposes associated with the conduct of this program.
6. The nominee (and parent/guardian if applicable) has confirmed consent that their contributions detailed in this nomination to be shared publicly by Melton City Council, in celebration of their achievements.
7. I understand that I may be contacted and asked to provide referees who can verify claims made in this nomination.

### **I agree to the terms above \***

Yes

### **Did you discuss your nomination with a Melton City Council staff member prior to submitting? \***

Yes

No

### **If yes, please provide the name of the Council Officer/s you have discussed your nomination with**



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**Would you like to sign up to Council's Community Involvement Newsletter? \***

Yes

No

This is an e-newsletter send once a month with details of upcoming opportunities and events.

Feedback (Optional)

**Would you like to provide feedback about the nomination process?**