

REQUEST FOR ADJOINING LAND OWNER NAME AND ADDRESS FOR A FENCING PURPOSE



Please allow up to four weeks for processing

Name _____
Date of Birth: _____
Postal Add: _____

Phone: **BH:** _____ **MOB:** _____

Postal Address
PO Box 21
MELTON VIC 3337
T (03) 9747-7200
W: melton.vic.gov.au

Email:
revenue@melton.vic.gov.au

Do you wish for this to be registered as your postal address? Yes No

I/WE _____
(Name of Registered Property Owner)

BEING THE OWNER OF:

Lot: _____ Plan: _____ Street No: _____
Street, Road, Etc: _____
Town / Suburb: _____

Request the ownership details of the adjoining properties listed below

I/We declare the information provided to us will be used solely to facilitate a specific fencing matter, will not be retained, copied or disseminated for unrelated purposes and will be kept secure. I have been informed of the Privacy and Data Protection Act (2014) and the privacy principles as defined in the Act. The Privacy and Data Protection Act (2014) can be viewed at www.privacy.vic.gov.au The Information Privacy Principles can be seen over the page.

(Signature Of Property Owner) _____
(Date)

ADJOINING PROPERTIES: (PLEASE TICK REQUIRED PROPERTIES)

All Neighbouring Properties

Right: Lot: _____ Street Name _____

Left: Lot: _____ Street Name _____

Rear: Lot: _____ Street Name _____

ADDITIONAL PROPERTIES:

Preferred Method of Delivery: (please tick option and provide details)

E-mail: _____

Post: _____

Information Privacy Principles

Victoria's Privacy and Data Protection Act 2014 contains 10 Information Privacy Principles or IPP's

- Principle 1 - Collection
- Principle 2 – Use and Disclosure
- Principle 3 – Data Quality
- Principle 4 – Data Security
- Principle 5 - Openness
- Principle 6 – Access and Correction
- Principle 7 – Unique Identifiers
- Principle 8 - Anonymity
- Principle 9 – Transborder Data Flows
- Principle 10 - Sensitive Information

Council's Privacy Officer can be contacted on 9747-7200 if you have any further enquiries of Council's policy and procedure in relation to the Privacy and Data Protection Act