

Sports Awards & Scholarships Guidelines

Updated June 2019

Melton City Council



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Sports Awards & Scholarships

Melton City Council is committed to providing positive opportunities for all people in the community. With many sports clubs in the municipality, residents have a broad range of sports to play and clubs to join. To recognise, celebrate and acknowledge the achievements of clubs and individuals, the below awards and scholarship are available.

Awards & Scholarships are made available annually and presented at the City of Melton Sports Awards Night.

Available Award & Scholarship Categories

The available categories are listed below:

Program	Description/Category	Applications Open	Page
Lydia Lassila Youth Sports Scholarship	The Scholarship provides encouragement and support to a promising individual to progress their sporting career. The successful applicant will be awarded up to \$1,500.	12 June – 12 July	5
Sports Club of the Year Award	Sports Clubs can nominate themselves for this award based on achievements over the past year. The winning Club will receive \$500.	12 June – 12 July	7
Club Volunteer Recognition Awards	Each club can nominate one person for this award to recognise and celebrate the contributions made by committed volunteers.	12 June – 12 July	8

Application Process

How do I apply?

Applications for Sports Awards & Scholarships are made online. You will need to go to the SmartyGrants website: <https://melton.smartygrants.com.au> to view the application form and make an application. If you are unable to access the internet, Council can support you by directing you to one of the community facilities that provide public internet access.

Applicants are required to submit their applications by the closing date and time of the program, as late applications will not be accepted.

To assist you in completing your application, please note the following tips:

1. You will need access to internet and an email address to make your application.
2. Access to the Application Form will not be available until the opening date.
3. The online system will not accept incomplete applications.
4. All questions marked with an asterisk* must be completed.
5. Review your application carefully before submitting, as once submitted you cannot go back to make any more changes.
6. When you submit an application online, you will receive an application number. Please make a note of this and, where possible, print and keep a copy of your application for future reference.

Applicants will be notified via automatic email that their application has been received.

How are applications assessed?

- Step 1 Council officers will check eligibility of all applications.
- Step 2 Internal review by relevant Council Officers (if applicable)
- Step 3 Eligible applications are assessed by an independent assessment panel against specified assessment criteria (see Awards and Scholarship categories for details).

Applicants should also note that the level of funding available through the Sports Awards & Scholarships is limited and applications are considered against the criteria in competition with other applications.

Lydia Lassila Youth Sports Scholarship

The **Lydia Lassila Youth Sports Scholarship** aims to provide encouragement and support to a promising individual to progress their sporting career and cover costs such as event attendance, travel, accommodation, training/coaching fees, and equipment.

The Scholarship is made available annually and provides the winning applicant with up to **\$1,500**, which is presented at the Sports Awards Night.

Scholarship Timeline

Round Opens	Administration & Assessment	Applicant Notified	Funds Distributed
12 June – 12 July	July	August	September

Who can apply?

Applications are accepted from:

- Athletes, coaches and umpires under the age of 25 years old.

Individuals who received funding within the past three years for this program are ineligible to apply.

What may be funded:

- Sporting equipment;
- Costs associated with representation at a national, state, regional event or tournament (e.g. travel, accommodation);
- Specialist training /coaching;
- Entry fees; and
- Uniforms.

Applicants must attach to their application:

- Quotations;
- Proof of residency (detailed below); and
- Other supporting documentation, e.g. letters of support.

Scholarship conditions:

1. Applicants must be under the age of 25 years as of 1 March of the funding year.
2. Applicants must be registered with a club or state sporting organisation.
3. The Scholarship will be awarded for individual participation only.
4. Funding must contribute directly to the participants expenses associated with their chosen field of sport.

5. Applicants should be familiar and comply with the State Sporting Associations anti-doping policy and behavioural regulations.
6. Individuals who have received funding within the past three years for this program are ineligible to apply.
7. Successful Applicants will be deemed ineligible for the Melton City Council's Resident Achievement Grant for one year from the date that the Scholarship is awarded.
8. Applicants must be residents of the City of Melton and provide a copy of a rates notice, rental receipt or Real Estate Agents or Landlords letter to verify residency.
9. Applicants must not be under disciplinary action for on or off the field indiscretion from their governing body or State Sporting Organisation.
10. If the successful applicant is disciplined for on or off the field indiscretion from their governing body or State Sporting Organisation, this Scholarship will be terminated and any financial support must be paid back to Melton City Council.
11. Applicants who have previously received a Council Grant and have not met all acquittal conditions for that funding will not be eligible to receive this Scholarship.

Lydia Lassila Youth Scholarship Assessment Criteria

ASSESSMENT CRITERIA	WEIGHTING
<ul style="list-style-type: none"> • Ability to demonstrate dedication and determination to their chosen sport/activity. 	30%
<ul style="list-style-type: none"> • Achieving consistent, high level results at their current level of participation. 	40%
<ul style="list-style-type: none"> • Ability to demonstrate how the Scholarship would assist with their progression to a higher level in their chosen sport/activity. 	30%

Sports Club of the Year Award

The **Sports Club of the Year Award** aims to acknowledge excellence in club management and the important contribution that local sporting clubs make to the community.

The Award is made available annually and provides the winning club with **\$500**, which is presented at the Sports Awards Night.

Nominations are based on achievements over the past year, **from September 2018 to July 2019**.

Award Timeline

Round Opens	Administration & Assessment	Applicant Notified	Funds Distributed
12 June – 12 July	July	August	September

Who can apply?

Applications are accepted from:

- Not-for-profit sporting clubs within the City of Melton municipality.
- Clubs that are affiliated with a registered Sporting Association or Governing Body.

What the funding can be used for:

The winning club will receive \$500 to support club initiatives such as purchasing sporting or first aid equipment, promotional materials, or for their own program development.

Sports Club of the Year Award Criteria

ASSESSMENT CRITERIA	WEIGHTING
• The club engages and contributes to the City of Melton sports community.	30%
• The club provides opportunities for a diverse range of participants.	30%
• The club fosters participation and encourages growth for its members.	20%
• The club participates in Melton City Council Club Development workshops and events.	20%

Club Volunteer Recognition Awards

The **Club Volunteer Recognition Awards** aim to recognise and celebrate the contributions made by committed volunteers who shape, support and participate in our community sport and recreation clubs.

Each club can nominate one person for this award, which will be presented at the Sports Awards Night.

Award Timeline

Round Opens	Administration & Assessment	Applicant Notified	Funds Distributed
12 June – 12 July	July	August	September

Who can apply?

Applications are accepted from:

- Not-for-profit sporting clubs within the City of Melton municipality.
- Clubs that are affiliated with a registered Sporting Association or Governing Body.
- A member of the club committee or someone approved by the committee.

Who can be nominated?

Acceptable nominees are:

- Committed volunteers who have supported and participated in the relevant club operations.

Need more help?

If you require any further information or assistance about Melton City Council's Sports Awards & Scholarships, please contact Council's Recreation Development Officer as per below.

Phone: 9747 7200(interpreters can be booked if requested)

Email: nicolew@melton.vic.gov.au