



# Community Achievement Awards Policy

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<b>Responsible officer</b>	Manager Community Planning
<b>Policy owner</b>	Coordinator Community Capacity

## 1. Purpose

The Community Achievement Awards Program (CAA) recognises the work of individual volunteers, and their contribution to community projects and the community. The CAA program inspires individual and community pride and strengthens community life in Melton.

## 2. Scope

This policy applies to the nomination and awarding of the CAA program in the categories listed below. Annually, Council invites the community to nominate Melton City residents for the Melton Community Achievement Awards (CAA). This can be extended to people who live outside the city who play a major role in the life of the Melton community.

- Citizen of the Year – for recognition of ongoing community leadership and involvement
- Gender Equity Leader of the Year Award – for community leadership, promotion of gender equality and commitment to advancing the status of women
- Young Citizen of the Year – for community leadership under 25 years old
- Access and Inclusion Leader of the Year – for commitment to improving the life of people with a disability
- Intercultural Engagement Leader of the Year – for leadership that celebrates our diverse community.

## 3. Definitions

Word/Term	Definition
CAA	Community Achievement Awards

## 4. Policy

The CAA program provides a vehicle for Council to recognise and celebrate the contribution individuals make, their positive impact through community projects and the benefit achieved for the broader Melton community. The selection criteria is as follows;

- 'Commitment to improving community access, participation and involvement in the City of Melton';

- 'Commitment to fostering community partnerships in the City of Melton'; and
- 'Commitment to demonstrating community leadership in the City of Melton.'

An additional criterion for the Gender Equity Leader of the Year Award includes:

- 'Commitment to community leadership, promotion of gender equality and commitment to advancing the status of women in the City of Melton.'

An additional criterion for the Intercultural Engagement Leader of the Year includes:

- 'Commitment to advancing the intercultural engagement in the City of Melton.'

#### 4.1 Assessment Panel

The assessment panel shall be a Committee of Council comprising all Councillors.

### 5. Responsibility /Accountability

<b>5.1</b>	Coordinator Community Capacity
<b>5.2</b>	Community Leadership and Partnerships Officer

### 6. References and links to legislation and other documents

The CAA aligns with the Council and Wellbeing Plan;

1. A proud, inclusive and safe community
  - 1.1 *A community where all people feel welcome, valued and proud*
    - 1.1.1 *Create opportunities for people of all backgrounds to share and express cultural and religious experiences, knowledge, stories and traditions*
    - 1.1.2 *Provide opportunities for meaningful community engagement and community capacity building initiatives*
    - 1.1.3 *Contribute to a welcoming environment which embraces diversity*
    - 1.1.4 *Provide opportunities and support initiatives that promote empowerment, development and participation for all*
  - 1.4 *A resilient community promoting social cohesion*
    - 1.4.5 *Facilitate relationship development between groups and individuals in the community*
    - 1.4.6 *Provide opportunities for all people, including new and emerging communities to participate in all aspects of community life*
    - 1.4.7 *Provide opportunities for arts participation and appreciation*