



MINUTES

HERITAGE ADVISORY COMMITTEE

Held on 5 August, 2021 at 5:00pm and conducted virtually via Microsoft Teams

Present: Cr Sophie Ramsey, Councillor
Cr Bob Turner, Councillor
Deb Slattery, Community Representative
Frank Sultana, Community Representative
Alan Perry, Community Representative
Carolyn MacGavin, Community Representative
Kelly Archibald, Coordinator City Strategy
Georgina Borg, Senior Strategic Planner

Chairperson: Georgina Borg

Minute Taker: Georgina Borg

1. Welcome

The Chairperson opened the meeting and delivered an Acknowledgement to Country.

2. Apologies

Sera Jane Peters, Heritage Advisor

3. Declaration of interests and/or conflict of interests

Nil.

4. Business Arising

The following matters are business arising from the previous meeting of the Heritage Advisory Committee held on 3 June 2021:

- Ms Borg discussed setting up a database for upcoming Heritage Festival events with internal staff.
- Ms Borg contacted the Libraries team to obtain attendance information for the library run Heritage Festival events and reported to the Committee noting their high attendance rates, including pre-recorded online events.
- Ms Borg followed up with Management regarding the City of Melton's 150th anniversary and a briefing to Councillors is being organised.

5. General Business

• Jimmy Melrose Memorial

Mrs Archibald informed the Committee that a conservator has been engaged to restore the memorial plaque which will be undertaken shortly pending COVID-19 restrictions.

• Conservation Desirables Round 2

Mrs Archibald informed the Committee that site visits were conducted earlier this week with Council officers and the project consultant team and that a report with the consultants recommendations is likely to be ready to present to the Committee at the next scheduled meeting.



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- **Heritage Assistance Fund**

Mrs Archibald informed the Committee that letters will be sent in the next few weeks to landowners that have a Heritage Overlay on their property, inviting them to apply to the Heritage Assistance Fund. Mrs Archibald informed the Committee that Council's budget has allocated \$70,000 to the fund for this financial year.

It was noted that two applications from last financial year have been rolled over into this financial year's budget due to the applicants being unable to obtain tradespeople.

Other Business

- Ms MacGavin suggested for the City of Melton's 150th anniversary that a family day at the Willows be considered.
- The Committee agreed to move the next scheduled meeting from 7 October to 30 September 2021.

Next Meeting

5:00pm, Thursday 30 September, 2021 (virtually via Microsoft Teams).

Close of Business

The meeting closed at 5:25pm

Community Representative Member Terms

Name	Deb	Frank	Alan	Carolyn	Vacant	Vacant
Term Ends	Dec 2021	Dec 2021	February 2022	February 2022		