



MINUTES

HERITAGE ADVISORY COMMITTEE

Held on 30 September, 2021 at 5:00pm and conducted virtually via Microsoft Teams

Present: Cr Sophie Ramsey, Councillor
Cr Bob Turner, Councillor
Deb Slattery, Community Representative
Frank Sultana, Community Representative
Alan Perry, Community Representative
Carolyn MacGavin, Community Representative
Kelly Archibald, Coordinator City Strategy
Georgina Borg, Senior Strategic Planner
Sera Jane Peters, Heritage Advisor

Chairperson: Georgina Borg

Minute Taker: Georgina Borg

1. Welcome

The Chairperson opened the meeting and delivered an Acknowledgement of Country.

2. Apologies

Nil.

3. Declaration of interests and/or conflict of interests

Nil.

4. Business Arising

The following matters are business arising from the previous meeting of the Heritage Advisory Committee held on 5 August 2021:

Nil.

5. General Business

- **Jimmy Melrose Memorial**

Mrs Archibald informed the Committee that works on the Jimmy Melrose memorial have been put on hold due to COVID-19 restrictions.

- **Conservation Desirables Round 2**

Mrs Archibald informed the Committee that final drafts of the Conservation Desirables Round 2 project had been completed by the consultant and are being reviewed by Council officers. Mrs Archibald advised that Councillors will be kept up to date on the progress of this project.

Action

- Mrs Archibald to inform the Councillors of the progress of the Conservation Desirables Round 2 project as needed.



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- **Heritage Assistance Fund**

Ms Borg informed the Committee that letters were sent to heritage place owners informing them of the application period of the Heritage Assistance Fund for this financial year and encouraging them to apply. Applications will close on 6 October 2021.

Ms Peters provided an update to the Committee on the application process and recent enquires and interest in this year's fund thus far.

The Committee discussed the likelihood of one of the previous round of the fund's recipients being unable to complete their works due to circumstances as a result of COVID-19. Mrs Archibald will discuss this matter with relevant Council officers and report back to the Committee at the next meeting.

Action

- Mrs Archibald to discuss the matter of the previous round of the fund's recipients unable to complete their works due to COVID-19 circumstances with relevant Council officers and report back to the Committee at the next meeting.

- **Council's 150th Anniversary**

Ms Borg advised the Committee that work is currently underway to create a virtual exhibition based on Council's recent history book *Growth, Progress and Community Spirit: a history of the Melton District (2018)*, to celebrate Council's 150th anniversary.

- **Parklea – Toolern Precinct Structure Plan Review**

Ms Borg advised the Committee that as part of the Toolern Precinct Structure Plan Review project, the Heritage Overlay status of Parklea was reviewed as it had recently been destroyed by fire. The review was undertaken by Extent Heritage Consultants who recommended that the Heritage Overlay be removed from the site. This recommendation will be put to Council as part of the overall review and subsequent planning scheme amendment process.

- **Member Terms**

Ms Borg noted that Ms Slattery and Mr Sultana's community representative member terms for this Committee would conclude on 31 December 2021. Ms Borg advised she would prepare the advertisement of the positions and other two vacant positions seeking applications next month. It is anticipated that applications will then be considered by Council in the Ordinary Meeting in December 2021.

Action

- Ms Borg to prepare advertisement for four positions on the Committee to be advertised in October 2021 with applications being consider by Council at the Ordinary Meeting in December 2021.

Other Business

- Ms Borg mentioned an email sent by Mr Sultana regarding information on upcoming programs from the Royal Historical Society the Committee and staff may be interested in. Ms Borg will forward the email to the Committee and relevant staff.

Action

- Ms Borg to distribute Mr Sultana's email regarding information on upcoming Royal Historical Society programs to the Committee and relevant staff.



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Next Meeting

5:00pm, Thursday 2 December 2021 (virtually via Microsoft Teams).

Close of Business

The meeting closed at 5:40pm

Community Representative Member Terms

Name	Deb	Frank	Alan	Carolyn	Vacant	Vacant
Term Ends	Dec 2021	Dec 2021	February 2022	February 2022		