



## INFORMAL MEETING OF COUNCILLORS

Chapter 6, Rule 1 of the Governance Rules 2020

<b>MEETING DETAILS:</b>																												
<b>Meeting Name:</b>	Briefing of Councillors																											
<b>Meeting Date:</b>	26 April 2021	<table border="1"> <tr> <td><b>Time Opened:</b></td> <td>6.15 pm</td> </tr> <tr> <td><b>Time Closed:</b></td> <td>10.14 pm</td> </tr> </table>	<b>Time Opened:</b>	6.15 pm	<b>Time Closed:</b>	10.14 pm																						
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<b>Councillors present:</b>	Cr K Majdlik (Mayor) Cr S Abboushi (departed 8.30pm) Cr L Carli Cr M Deeming Cr S Ramsey Cr J Shannon Cr B Turner Cr A Vandenberg																											
<b>Officers present:</b>	<table border="1"> <tr> <td>Mr K Tori</td> <td>Chief Executive Officer</td> </tr> <tr> <td>Mr P Bean</td> <td>General Manager, Corporate Services</td> </tr> <tr> <td>Mr L Shannon</td> <td>General Manager, Planning &amp; Development</td> </tr> <tr> <td>Mr M Heaney</td> <td>General Manager, Community Services</td> </tr> <tr> <td>Mr B Sell</td> <td>Manager Operations</td> </tr> <tr> <td>Ms L Smith</td> <td>Project Lead Integrated Planning Project</td> </tr> <tr> <td>Ms M Venne-Rowe</td> <td>Social Planning Officer</td> </tr> <tr> <td>Ms P Warwick</td> <td>Coordinator Business Transformation</td> </tr> <tr> <td>Ms C Denyer</td> <td>Manager Legal and Governance</td> </tr> <tr> <td>Ms B McKenzie</td> <td>EA to Mayor and Councillors</td> </tr> <tr> <td>Ms N Brett</td> <td>Admin Support Officer to Mayor and Councillors</td> </tr> <tr> <td>Mr W Kratsis</td> <td>Coordinator Parks</td> </tr> <tr> <td>Mr R Viner</td> <td>Coordinator Operations</td> </tr> </table>		Mr K Tori	Chief Executive Officer	Mr P Bean	General Manager, Corporate Services	Mr L Shannon	General Manager, Planning & Development	Mr M Heaney	General Manager, Community Services	Mr B Sell	Manager Operations	Ms L Smith	Project Lead Integrated Planning Project	Ms M Venne-Rowe	Social Planning Officer	Ms P Warwick	Coordinator Business Transformation	Ms C Denyer	Manager Legal and Governance	Ms B McKenzie	EA to Mayor and Councillors	Ms N Brett	Admin Support Officer to Mayor and Councillors	Mr W Kratsis	Coordinator Parks	Mr R Viner	Coordinator Operations
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<b>Guests</b>	Nil																											
<b>Apologies</b>	Cr G Kesic (Deputy Mayor) Ms L Mellan Executive Manager, Property and Projects																											
<b>Matters discussed:</b>	<ol style="list-style-type: none"> <li>1. Customer Action Requests</li> <li>2. Maintenance Contract Review Briefing</li> <li>3. Community Vision – Pre Public Exhibition</li> <li>4. Councillor Discussion               <ol style="list-style-type: none"> <li>a) Mayor and Chief Executive Weekly Meeting</li> <li>b) CEO Review Meeting</li> <li>c) National General Assembly of Council</li> <li>d) Changes to Planning Permit Processes for Local Government</li> <li>e) Caroline Springs Dawn Service</li> <li>f) Thank You Recognition Event</li> </ol> </li> </ol>																											
<b>CONFLICT OF INTEREST DISCLOSURES:</b>																												
<b>Were there any conflict of interest disclosures by Councillors?</b>	No																											
<b>Matter No.</b>	<b>Councillor making disclosure</b>	<b>Councillor left meeting</b>																										
<b>REPORT PRODUCED BY:</b>																												
<b>Officer name:</b>	Peter Bean	<b>Date:</b> 27 April 2021																										

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