



MINUTES

YOUTH ADVISORY COUNCIL

held on 11 December 2018 at 6.00pm at Melton Youth Centre, 193 Barries Rd Melton

Present: Kristie Lawson, Coordinator Young Communities, City of Melton
Katriona Gauci, Team Leader Engagement and Activation, City of Melton
Bob Turner, Mayor, City of Melton
Steve Abboushi, Councillor, City of Melton
Melissa de Santis, Councillor, City of Melton
Brandon Rogers, Young Person
Jayden Erol, Young Person
Kiara Churchman, Young Person
Makaila Mirabelli, Young Person
Aken Angok, Young Person

Chairperson: Kristie Lawson, Coordinator Young Communities, City of Melton

1. Welcome

Mayor, Councilors and members introduced themselves.
Chair advised the group of the large number of Expression of Interests (EOIs) received. As a result a sub-committee will be established in order to ensure that there is a contribution into the outcomes and decisions that this group will be require to make in the following year.

2. Apologies

Mnkong Agear, Young Person
Marie-Claire Kasukulu, Young Person
Binuri Fernando, Young Person
Ali Bryant Young Person

3. Declaration of interests and/or conflict of interests

Nil

4. Confirmation of minutes of previous meeting

Nil

5. Business Arising

Nil

6. General Business

6.1 Acknowledgement to Country

Cr de Santis requested the Mayor perform an Acknowledgment to Country, which occurred.

Action

Acknowledgement to Country to be included in all meetings going forward and performed by the rotating chairperson

6.2 Terms of Reference (TOR) Review

Kristie Lawson, Coordinator Young Communities, City of Melton

Current TOR was presented to the committee. Members read, reviewed and discussed the TOR making a number of changes.

- Quorum; to be changed to at least 5 people
- Roles of Treasurer and Deputy Treasurer not required. The group may be able to make informative decisions without these roles.
- Committee expressed that an opportunity should be given to everyone to experience the role of the Chair. This role will be rotated and therefore, a roster will be developed in order for all responsibilities to be shared amongst everyone.
- Term of TOR will be 12 months i.e. same as an educational year
- Current TOR will be re-written and sent out to YAC members via email for final review/recommendations.
- Agreed that YAC would now reflect Youth Advisory Committee, as opposed to previously referring to Youth Advisory Council.

Action

K Gauci to send through bi-monthly meeting schedule via email to members

K Gauci will arrange for all documentation to be updated to reflect the name of Youth Advisory Committee

K Gauci to send updated draft TOR to members

6.3 Meeting schedule

Kristie Lawson Coordinator Young Communities, City of Melton

Frequency of meetings was discussed, current group will be meeting bi-monthly. A number of days and times were considered and the group have decided that meetings with Councilors will be carried bimonthly on Tuesdays at 6pm.

Agreed that location rotation between Melton Youth Facility, Caroline Springs Library & other spaces like Burnside Community Centre and Melton Council Chambers would occur.

Action

K Gauci to include meeting locations in meeting schedule and distribute to members



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6.4 Areas of Interest

Group discussion

Members discussed possible opportunities and areas of interest

- Violence; social and domestic
- Health; physical & mental
- Hosting events outside of major council festivals
- Cultural events
- Presentation by YAC on a number of events
- Engagement and outreach to increase youth engagement and participation
- Role and function at the festivals

6.5 Possible projects for 2019

Kristie Lawson Coordinator Young Communities, City of Melton

Youth Charter

A set of guidelines could be developed by YAC to guide how Young People are engaged with and consulted in the City of Melton.

Youth Forum

- Youth disengagement and relative services availability and involvement
- To be held in June 2019
- YAC could be involved in the consultation, planning and delivery of the forum.

Child Safe Standard messaging

Aim to incorporate messaging relevant to young people around Child Safe Standards to ensure that there is a clear understanding and awareness around 'keeping young people safe' and how the Standards apply to all.

7. Other Business

Kristie Lawson, Coordinator Young Communities, City of Melton

Kristie thanked the group for their time and acknowledged the revised meeting format going forward. Confirmation sought from members that from next meeting the committee will adopt a new name and new format

Action

K Gauci to forward the list of young people's home suburb and school to Councilors.

8. Next Meeting

Next meeting to be scheduled for end January 2019, invites will be sent

Action

K Gauci to send meeting invites to the committee for 2019.

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9. Close of Business

The meeting closed at 7:10pm