



MINUTES

HERITAGE ADVISORY COMMITTEE

Held on 16 August, 2018 at 5:30pm in Civic Room 2

Present: Alan Perry (AP), Community Representative
Carolyn MacGavin (CM), Community Representative
Deborah Slattery (DS), Community Representative
Nola Dunn (ND), Community Representative
Erica Walther (EW), Community Representative
Benjamin Petkov (BP), Community Representative
Sera Jane Peters (SJP), Heritage Advisor

Chairperson: Georgina Borg (GB), Senior Strategic Planner

Minute Taker: Kelly Archibald (KA), Coordinator City Strategy

1. Welcome

2. Apologies

Bob Turner (BT), Councillor

3. Declaration of interests and/or conflict of interests

4. Business Arising

The following matters are business arising from the previous meeting of the Heritage Advisory Committee (HAC) held on 21 June 2018:

- Round 7 of the Heritage Assistance Fund (HAF) – SJP informed the Committee that Applicant 12 has not completed the last 50% of the work, and has a period of two years to complete it. In response to EW's enquiry regarding Aboriginal cultural heritage being included in HAF, SJP explained that as the statutory control of Aboriginal sites and heritage is administered by Aboriginal Victoria, Council cannot issue permits and therefore is unable to monitor the use of funds.
- Summary of 2018 Heritage Festival – GB organised time within the general business section of this meeting to discuss Heritage Festival 2019. GB also produced a calendar of heritage events for the next year. The Committee asked GB to add history week to the calendar.
- GB posted the thank you card to Frank Sultana.
- GB liaised with the Committee via email regarding the 'Women Paving the Way' project. The Committee considered the biographies as requested by the 'Women Making it Happen' group in partnership with Djerriwarrh Health.
- The Committee reviewed the Terms of Reference.
- SJP contacted the committee via email, regarding the actions of the Heritage Strategy. This item was discussed within the general business section of this meeting.
- GB confirmed with the Committee via email regarding moving the scheduled Committee meeting from 4 October, 2018 to 18 October 2018. The Committee agreed to this revised date.
- SJP and EW spoke to Melton Primary School regarding 150th anniversary celebrations. The school is currently preparing a celebration.

5. General Business

- Melton History Project - GB informed the Committee that the Melton History manuscript is complete and that the book has been fully designed and provided to the printer for publication. Delivery of the book is anticipated in October 2018 and the Committee will be invited to celebrate the launch of the book in due course.
- Update on Djerriwarrh Health building – Once the building is vacated by Djerriwarrh Health, SJP will organise an open day for the community prior to demolition. This is expected to be in December
- Conservation desirables review project – KA informed the committee that Council officers are working with consultants to finalise the draft conservation desirables document. Once the document is finalised an amendment will commence to protect the recommended heritage sites with a Heritage Overlay.
- Round 8 of the Heritage Assistance Fund – SJP informed the Committee that Round 8 of the Heritage Assistance Fund has commenced and that letters have been sent to all Heritage Overlay owners encouraging them to apply for funds for Heritage works. The Committee will assess any Round 8 applications at the next scheduled Committee meeting.
- Heritage Festival 2019 – The Committee discussed possible events for Council's 2019 Heritage Festival. SJP noted that the National Trust's 2019 theme is yet to be announced.
- Review of the Committee's Terms of Reference – The Committee did not have any comments regarding the review of the Committee's Terms of Reference. GB has given the Committee two weeks to provide any additional comments via email.

Action

Comments regarding the Committee's Terms of Reference are to be emailed to GB within 2 weeks of this meeting.

- Actions of the Heritage Strategy – The Committee discussed the Heritage Strategy actions relevant to the community and listed how the Committee could respond to the actions.

6. Other Business

- CM noted that Melton residents Nee McPherson, Jean Arnold and Lorraine Gillespie recently passed away.

7. Next Meeting

The next meeting is to be held on Thursday 18 October, 2018 commencing at 5.30pm in Civic Room 2 at the Melton Civic Centre.

8. Close of Business

The meeting closed at 6.56pm.

Community Representative Member Terms

Name	Deborah	Alan	Carolyn	Nola	Erica	Benjamin
Term Ends	Sep 2019	Dec 2019	Dec 2019	May 2019	May 2020	May 2020