



## MINUTES

### DISABILITY ADVISORY COMMITTEE

held on 2 August 2018 at 12.30pm in Civic Room 2

**Present:** Cr K Majdlik, City of Melton (MCC)  
K Tori, Chief Executive Officer (MCC)  
M Homann, Service Provider Representative  
L Jenner, Community Representative  
L Chitts, Community Representative  
L Campbell, Community Representative  
C Cramer, Manager Community Care (MCC)  
R Gill, Acting Coordinator Community Participation (MCC)  
W Penna, MetroAccess Officer (MCC)  
J Rifat, Project Officer City Projects (MCC)  
B Sell, Coordinator Capital Projects (MCC)

**Chairperson:** Cr K Majdlik (MCC)

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#### 1. Apologies

D Edwards, Community Representative  
M Heaney, Coordinator Community Participation (MCC)  
M Hutchinson, Coordinator Design and Traffic (MCC)

#### 2. Declaration of interests and/or conflict of interests

L Chitts declared an affiliation with M Homann and Mambourin Enterprises who represents Service Providers on the DAC but that the nature of the affiliation does not impact on business discussed at the DAC.

#### 3. Confirmation of minutes of previous meeting

##### Motion

That the Committee adopts the minutes of the Disability Advisory Committee (DAC) meeting held 7 June 2018.

L Chitts / M Homann

#### 4. Welcome and introduction

K Majdlik welcomed the new committee for the 2018 – 2020 term and acknowledged the work of the past committee. K Majdlik proposed that the DAC write to former community representatives, P Gulen and D Ciavarella and thank them for their contribution during their terms. The DAC unanimously supported the proposal.

The individual representatives introduced themselves via a roundtable discussion and each member spoke about their role and interest in the DAC.

**Action:**

W Penna to prepare a letter on behalf of the DAC thanking former committee representatives P Gulen and D Ciavarella for their contribution and support.

**5. Overview of DAC Terms of Reference (TOR) and meeting procedure**

R Gill presented an overview of the DAC TOR 2018 – 2020, highlighting the purpose of the DAC, responsibilities, membership and new operational procedure. The DAC discussed the new agenda procedure and agreed that agenda items were to be submitted or discussed with Council officers one week prior to circulation.

**Action:**

M Heaney / W Penna to call for agenda items two weeks prior to meetings. DAC representatives to submit agenda items one week prior to circulation for consideration.

**6. Business Arising****6.1 Hannah Watts Park Stakeholder Consultation**

J Rifat and A Sell reported back to the DAC on a range of accessible and inclusive play equipment alternatives that will feature in the Hannah Watts Park redevelopment. The inclusive play will replace the ageing Liberty Swing. The park will feature an accessible carousel, a range of alternative swings, a climbing tower, accessible BBQs, new toilet facilities, rubber matting, 1.8 - 2m wide paths and other sensory play equipment. The park will incorporate adventure landscape plantings and a range of seating options. The redevelopment is expected to be complete May 2019. The DAC supported the new plans and thanked the project team for the ongoing consultation and the learning from the project.

**7. General Business****7.1 Metro Access Update****7.1.1 Sports and Leisure partnerships**

W Penna reported that Council is working closely with Reclink Australia to build partnerships with a number of local Disability Agencies to deliver a range of sports and leisure programs. Reclink Australia received State Government funding of \$4M+ to implement Sport and Leisure programs across Victoria across the next 4 years. The programs will target people aged over 16 years who are disadvantaged, including unemployed, homeless, have a mental health diagnosed, disability or addiction.

W Penna reported that Council's Leisure Services Team had successfully delivered the school holiday program 'Get Activated and Stay Motivated for All Abilities' during July. The programs facilitated at both Melton and Caroline Springs were well received and supported.

**7.1.2 CARE Melton Expo**

W Penna reported the event will mirror last year's event, utilizing a marquee in the Civic Centre carpark and Community Hall. Expressions of interest open to exhibitors on 6 August. The Expo will run on 18 October 2018 between 10.00am and 2.00pm and will focus on supports and resources for carers and people with disabilities.



## MINUTES

### 7.1.3 State Disability Awards

W Penna reported Council's two nominations for the State Disability Awards being the working group responsible for the development of Melton: A City for All People Strategy and the Community Care team for the delivery of the Guide to Disability and Aged Services. W Penna reported back that the nominations had been unsuccessful.

### 7.1.4 Business Excellence Awards, DAC Sponsorship

M Homann represented the DAC at the awards finalist announcement at Westwaters Entertainment Complex on 2 August. The DAC sponsor the Melton Business Excellence Awards category Access and Inclusion. The Chair of the DAC, K Majdlik will present the award to the winner at the Gala Dinner on 31 August 2018. The DAC community representatives have been invited to attend.

### 7.2 National Disability Insurance Scheme (NDIS) Update

C Cramereri provided an update on the transition of Councils clients to the NDIS. Within Community Care 16 clients have plans approved; 44 clients have access met. Currently there is a 26 week transition period between plan approved and moving on to a new service provider. A new NDIS Transition Officer has been appointed to support Councils' existing clients to transition to the NDIS.

C Cramereri reported that the Brotherhood of St Laurence is the new Local Area Coordinator (LAC) for the NDIS roll out in the Melton Brimbank region.

#### Action:

C Cramereri to contact Brotherhood of St Laurence to request and schedule a presentation at a future DAC meeting.

#### Other Business

##### Updates from Representatives

M Homann:

- Requested Council to consider presenting Melton City Councils disability demographic statics in a future meeting.

#### Action:

C Cramereri to contact Community Planning Team to discuss the request and schedule a presentation at a future meeting.

L Chitts:

- Questioned if traffic lights could be installed at the Melton Health and Community Services location.
- Requested the minutes reflect resulting outcomes from actions.

#### Actions:

C Cramereri to discuss traffic concerns at the Melton Health and Community Services crossing areas with M Hutchinson.

*MINUTES*

W Penna to include current actions in future DAC agendas for review at each meeting.

DAC representatives to provide feedback on the minutes to M Heaney / W Penna prior to minutes being endorsed by Council

**8. Next Meeting**

The next meeting is to be held on Thursday 4 October 2018 commencing at 12.00pm in Civic Room 2.

**9. Close of Business**

The meeting closed at 2.08pm.