



MINUTES

EARLY YEARS PARTNERSHIP COMMITTEE

held on 30 November 2017 at 10.00am in Melton Library and Learning Hub, Pyke & Grant Room

Present:

- Cr Lara Carli, Councillor, City of Melton
- Natalie Bakai, Principal, Kororoit Creek Primary School
- Leigh Ball, Coordinator Early Years Partnerships, MCC
- Paul Schwartz, Principal, Wedge Park Primary School
- Sarah Restuccia, Proxy, Team Leader Literacy Learning and Partnerships, MCC
- Luai Leuga, Regional Parenting Services Coordinator, MacKillop Family Services
- Joanne Hassoun, Family Services Worker, MCC
- Chloe Mortimer, Community Representative
- Deirdre Hardy, Manager, Community Engagement and Capacity Building, Amaze
- Angela Clark, Proxy, Acting Team Leader, Catholic Care
- Lisa White, Proxy, Team Manager, DHHS
- Delia Clarke, Community Representative
- Kristie O'Toole, Brookside Kindergarten Director, ECMS
- Charry Owens, Project Coordinator Koolin Balit Babaneek Booboop Early Years Project, DjHS
- Sarah O'Kelly, Executive Officer Partnerships and Early Years, BPA
- Kim Magee, Manager West, Yooralla
- Warren Penna, Metro Access Officer, MCC
- Fiona Norman, Early Childhood Performance and Planning Advisor SWV Region Brimbank/Melton, DET
- Michelle Marion, Koorie Engagement Support Officer, DET
- Brendan Ball, Manager Families and Early Years, MCC
- Karen Curson, Minute Taker, MCC
- Brian Kirk, Guest speaker, NDIS Readiness Advisor, Early Childhood Intervention Australia

Chairperson: Natalie Bakai, Principal, Kororoit Creek Primary School

1. Welcome

N Bakai welcomed all attendees and acknowledged the Traditional Owners of the land on which we are gathered and paid respects to their elders both past and present.

2. Apologies

- Carolynne Reich, Acting Maternal and Child Health Coordinator, MCC
- Peta Brincat, Community Representative
- Jessica Siddle, Area Manager, Goodstart Early Learning
- Carly Middleton, Operations Manager, TRY Children's Services
- Cherie Salmon, Children and Families Program Officer, NWPHN



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Nicole Smith, Area Manager, ECMS

3. Declaration of interests and/or conflict of interests

Nil

4. Confirmation of minutes of previous meeting

Motion

S O'Kelly / D Hardy

That the Committee adopt the minutes of the Early Years Partnership Committee meeting held on 12 October 2017

5. Business Arising

Actions from minutes of the previous meeting were provided and completed.

6. General Business

6.1 2017 in review – plans for 2018

Natalie Bakai, Principal, Kororoit Creek Primary School

An overview of each committee meeting in 2017 was provided with an electronic presentation to view. This included updates on kindergarten to school transition, Patchwork, Early Childhood Reform Plan, Roadmap for Reform, AEDC data and new census data, NDIS, Best Start, MEYP evaluation, Melton, A City for All People, as well as other programs, plans and initiatives of Council and other organisations.

An overview of the vulnerable children working group was included. Change ideas and PDSAs were explored as well as the Vulnerability Guide project.

The committee discussed plans for 2018.

N Bakai thanked all for their contributions throughout the year and L Ball for organizing and preparing for the meetings. On behalf of the group, L Ball thanked N Bakai for her skill and expertise in chairing the Partnership and meetings.

6.2 MEYP Evaluation

Leigh Ball, Coordinator Early Years Partnership, Melton City Council

The Municipal Early Years Plan evaluation was sent out with the agenda for the information of the committee. An overview of the MEYP evaluation was provided. This included looking at AEDC results and the Parent/carer survey and what they may indicate.

The results of this evaluation have informed the planning for Melton, A City for All People Strategy.

There were no questions or comments raised in relation to the evaluation. Leigh Ball thanked Karen Curson for her work in compiling the data and completing the analysis of the outcomes.



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6.3 Melton, A City for All People – Councils new integrated plan

Leigh Ball, Coordinator Early Years Partnership, Melton City Council

L Ball discussed that the working title of the 4 Way Plan has been replaced with the official title of Melton, A City for All People. The plan has been endorsed by Council at the 13 November 2017 Ordinary meeting of Council. The four areas are working on combined actioned planning.

Feedback received at the last meeting was incorporated where possible.

6.4 DET update

Fiona Norman, Early Childhood Performance and Planning Advisor SWV Region Brimbank/Melton, Department of Education and Training

F Norman updated the committee on funding by state government, this included a new parenting app developed by Save the Children called daybyday, funding for MCH, school readiness funding, funding for schools for outside school hours care, and the roll out of family violence prevention project; Respectful Relationships Education in the early years sector.

6.5 DHHS update

Lisa White, Team Manager, Department of Health and Human Services

L White provided an update on behalf of J Newey.

Patchwork – J Newey is following up with the use of Patchwork by Child Protection workers.

Child Protection – there is additional staffing to fund 95 new positions across the state which is likely to provide approximately 20 positions in the Brimbank/Melton area. L White highlighted the holiday period as a busy and stressful time for staff.

6.6 Best Start Quarterly update

Leigh Ball, Coordinator Early Years Partnership, Melton City Council

The Best Start portal is operating with the dashboard being added recently, this will enable data to be viewed to visualise progress.

PDSA cycles are underway with TRY Australia trialling a new method of ensuring that families that visit Kindergartens without appointments are captured and given the right information about enrolment. Development of PDSAs by service staff is being explored with BPA.

MCH central bookings – trialling new process to capture accurate data related to Aboriginal origin.

Supported playgroups are working with MCH to find eligible families and are trialling new methods to increase participation.

New techniques are being trialled to increase knowledge of the KESO role.



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6.7 Roll out of NDIS

Guest speaker, Brian Kirk, NDIS Readiness Advisor, Early Childhood Intervention Australia

B Kirk had a presentation to view on the National Disability Insurance Scheme and what this means for service providers, children and their families.

Discussions were held about the rollout of the NDIS, with input from B Kirk, D Hardy, W Penna, F Norman and other members of the committee.

There will be Early Childhood Intervention Partners for each area and there will be community forums for parents.

The Early Childhood Intervention partners will be covering the 0-6 year age group and the Local Area Coordinators will cover the children over 6 years. It was noted that there is likely to be a gap in funding for children commencing school in some areas however with a roll out date of October 2018 in Melton, this is less of an issue than in some other areas.

The NDIA will have an increased presence in Melton from March 2018 and it was discussed that the committee would be interested in re visiting this next year as the roll out date approaches.

6.8 Partnership membership positions

Leigh Ball, Coordinator Early Years Partnership, Melton City Council

L Ball discussed partnership membership positions that will be vacated and open for nomination. The process will be implemented in line with the Terms of Reference. Members are eligible and encouraged to re-nominate and to pass the information onto colleagues.

7. Other Business

Nil

8. Next Meeting

Placeholders for the 2018 meeting dates have been sent to members. Once the new members have been confirmed, invitations will be sent out. The committee was thanked for their contribution to the partnership in 2017.

9. Close of Business

The meeting closed at 11.55am