



# MINUTES

## HERITAGE ADVISORY COMMITTEE

held on 8 December at 5.30 in Civic Room Two, Melton Civic Centre

**Present:** Bob Turner (BT), Councillor  
Matthew Milbourne (MM), Senior Strategic Planner  
Kate Barclay (KB), Acting Coordinator City Strategy  
Sera-Jane Peters (SJP), Heritage Advisor  
  
Carolyn MacGavin (CM), Community Representative  
Alan Perry (AP), Community Representative  
Douglas Potts (DP), Community Representative  
Frank Sultana (FS), Community Representative

**Chairperson:** Bob Turner, Councillor

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### 1. Welcome

Bob Turner was welcomed to the Heritage Advisory Committee, as the new Councillor representative on the Heritage Committee.

Bob Turner in turn welcomed all attendees to the meeting.

### 2. Apologies

- Deborah Slattery (DS), Community Representative

### 3. Declaration of interests and/or conflict of interests

Nil

### 4. Business Arising

The following matters are business arising from the previous meeting of the Heritage Advisory Committee (HAC) held on 18 August 2016:

- MM to discuss with Woodgrove the heritage panels which were on display during Woodgrove's extension [item 4]
- MM reported that the meeting scheduled for 13 October was cancelled as the meeting fell within the Council election caretaker period [item 6.1]
- MM to report on possible ways to refresh the Melton Heritage Assistance Fund – this is discussed in General Business item 5.5 below [item 6.4]

#### Action

MM to discuss heritage panels with Woodgrove

**5. General Business****5.1 Welcome to new councillor representative – Bob Turner**

BT welcomed Frank to the Heritage Advisory Committee.

**Information**

There are no actions associated with this item

**5.2 Change of meeting times for 2017**

Revised meeting times are required for 2017 to fit in with committee member commitments.

It was decided that the meetings will be from 5.30 - 6.30 pm on the third Thursday of the second month (except December where an earlier meeting date will be required). The following dates were agreed to:

16 February

20 April

15 June

17 August

19 October

07 December

**Information**

There are no actions associated with this item

**5.3 Heritage Week 2017**

Heritage Week activities will be from 18 to 30 April in 2017.

The National Trust have advised that the heritage theme for 2017 will be 'Having a Voice', which reflects a diverse range of voices, many of which normally don't get heard.

The following activities are being planned:

- Heritage Awards Ceremony
- Melton South Walking Tour with Wendy Barrie
- A Cultural Heritage Talk with the Wathaurong in Eynesbury
- Dry Stone Wall Workshop
- ANZAC Day – exhibition of conscription posters
- The Melton Family History Group may be holding a workshop, details of which are yet to be confirmed.
- The Melton Historical Society may be holding an event, details of which are yet to be confirmed.
- SJP is still taking suggestions on the bus tour destination as the Gisborne Historical Society tour is proving hard to organise.

The following suggestions were made for Heritage Week 2018:

- Running a school program such as what songs were in the 'hit parade' for the year that each school in Melton opened.
- Holding an event in the refurbished High Street amphitheatre in Melton Township.



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- Holding an event in Caroline Springs.
- Use a stage set company to recreate the original township on Melton in a park.
- Investigate creating a film or photo montages on streets in Melton then and now.

### Action

Suggestions on bus tour to be emailed to SJP.

SJP to confirm details of events to be run by the Melton Family History Group and the Melton Historical Society.

#### 5.4 Advertising for Vacant Community Member Position

There is one vacant community member position on the Heritage Advisory Committee.

It was agreed that the vacant position would be advertised in March 2017.

### Action

MM to arrange for Vacant Community Member Position to be advertised in March 2017.

#### 5.5 Heritage Assistance Fund

No applications were received for the 2016-17 round of the Melton Heritage Assistance Fund.

SJP reported that the recipients of the Heritage Assistance Fund 2015-16 did not commence the works that they had applied for. The landowner then confirmed that they were ready to commence works and once again they failed to start the works. The extension of time has now been cancelled and the landowner notified.

SJP is working with some landowners to ensure that they are ready to submit an application when the next round of the Heritage Assistance Fund is advertised.

SJP advised given the historical low take up of the program, consideration may be given to opening the Heritage Assistance Fund to developers to carry out works on heritage places

### Action

MM / SJP to report on the refresh of the Melton Heritage Assistance Fund which will allow developers to receive funding for improvements to heritage places.

#### 6. Other Business

- AP reported that the workmanship on the Willows verandah posts are not great – SJP to follow this up.
- SJP advised that the Public Records Office of Victoria have a local history grants program which supports community groups to preserve their local history and heritage.
- DP advised that the National Archives of Australia have a similar program.
- CM informed that the HAC that Mary Tolhurst has died, which is a huge loss for Melton as she was one of the founding members of the Melton and District Historical Society and was a wealth of information about the history and heritage of Melton.
- DP enquired whether Melton Council has a honour board for people's hard work in the heritage field. SJP advised that Council does not have an honour board.
- BT enquired about what Council is doing about the poor state of the former Sunday School building at the Melton Anglican Church. SJP to organise a meeting between BT and Council's Statutory Planners.

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**Action**

SJP to investigate the workmanship on the verandah posts at the Willows

SJP to organize a meeting between BT and Council's Statutory Planners to discuss the former Sunday School building at the Melton Anglican Church.

**7. Next Meeting**

The next meeting is to be held on **16 February 2017** commencing at 5.30pm in Civic Room 1, Melton Civic Centre.

**8. Close of Business**

The meeting closed at 6.25 pm.