



## MINUTES

### COMMUNITY LEARNING BOARD

held on Thursday 1 December 2016 at 2.00pm in Melton Library and Learning Hub

**Present:** Cr Sophie Ramsey, Mayor, Melton City Council (MCC)  
Tony Ball, Lifelong Learning Officer, MCC  
Michael Seagrave, Business Development Consultant, Bendigo Kangan Institute  
Pam Madej, EO, Melton South Community Centre  
Colleen Bergin, CEO, YouthNow  
Jane Sultana, Secretary, U3A  
Troy Watson, Manager, Melton Libraries, MCC  
Colleen Turner, Coordinator, VICSEG New Futures  
Chris Bracher, Community Development Manager, Woodlea  
Matthew Wilson, Manager Community Planning, MCC  
Bruce Marshall, Coordinator, Economic Development & Tourism, MCC  
Leigh Cruikshank, Coordinator, Early Years Partnership MCC  
Karen Jones, Libraries Administration Officer, MCC  
Peter Webster, Kirrip Aboriginal Corporate Program Officer, MCC (Guest)

**Chairperson:** Trish Heffernan, EO, Djerriwarrh Community & Education Services

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**1. Welcome**

Welcome & acknowledgement of the traditional landowners.

**2. Apologies**

Kelvin Tori, CEO, City of Melton (MCC)  
Jim Asimakopoulos OAM, Project Officer, Abilities Awareness Program, DET  
Frances O' Reilly, CEO, Merrimu Services  
Ollie Gladwell, General Manager, Practical Outcomes  
Nick Smith, Campus Head, Heathdale Christian College  
Dr Rob Brown, Vice President, Government Relations, Victoria University  
David Reynolds, Principal, Melton Secondary College  
David Lord, Principal, Staughton College  
Dr Michael Gruis, Assistant Principal, Lakeview Senior Secondary College  
Russell Bray, Senior Advisor to the DVC Education Programs Federation University  
Graeme Brown, EO, BMLLEN  
Mark Corrie, CEO, Western BACE

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**3. Declaration of interests and/or conflict of interests**

Nil.

**4. Confirmation of minutes of previous meeting****Motion:**

C Bergin / C Turner

To confirm the minutes of the previous meeting held 20 October 2016

**5. Business Arising**

Nil.

**6. General Business****6.1 Kirrip Overview (P Webster)**

Peter gave an overview of his newly created position as the Kirrip Aboriginal Corp Program Officer, Melton City Council. Peter's current focus is the Kirrip community house to provide better access to services for the Aboriginal community in Melton. These services may include programs, employment services, psychologist services, domestic violence services and community events to name a few. The first step will be engaging the local indigenous community with the aim to get the them together to work as one.

**6.2 Kurunjang Community Hub (T Ball)**

T Ball gave an overview of the Kurunjang Community Hub proposal to be shared with Kurunjang Primary School. An expression of interest has been lodged for the 2.3M plan which will be situated on existing Council land. The model will include a garden initiative giving students the opportunity to grow, cook and eat their own crops. The Community Hub will be aligned to Kurunjang Primary School during school hours providing strong engagement with parents and offering a number of formal and informal learning opportunities. If invited to supply a funding submission, Community Learning Board members will be invited to provide input and letters of support will be sought.

**6.3 VICSEG sustainable student engagement project (C Turner)**

The VICSEG youth program is now in its final year of funding. A total of 50-60 young people have been through the program with great success. C Turner asked for the support of the Community Learning Board and to be a stakeholder in next year's forum. The continuation of this program was supported by the board.

**6.4 Economic Development and Lifelong Learning (T Ball)**

The group welcomed Bruce Marshall, Coordinator Economic Development and Tourism, MCC to the working group.

The Community Learning Plan Action Framework and outcome measures were reviewed and discussed.



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### 6.5 Social Inclusion and Lifelong Learning (SILL) (C Bergin)

The group discussed the 'Unpacking Career Development for Young People with ASD' forum held by the Community Learning Board and CEAV. The forum received good information for service providers to work on. The focus was on what the community was thinking and this information can be used to feed to schools and learning providers. The CEAV would have liked to continue the project however the DET could not justify continual funding due to 'lack of numbers'.

The Community Learning Plan Action Framework and outcome measures were reviewed and discussed. The group made themselves familiar with the important points for 2017.

The English language school is happy to bring a campus to Melton if we can get the numbers. The group suggested Abraham contact settlement agencies together with Council's Intercultural Development officer.

The impact assessment tool user guide is in its 4th draft and bugs have been sorted by preflight. This should be finished by the start of next year.

### 6.6 Vulnerable Children's Working Group (L Cruikshank)

The group have started on the Best Start logic to engage vulnerable children in kindergarten.

There will be a MAV information session on patchwork which will enable communication across agencies. Patchwork allows agents to connect to a client and reveal who else is working with that client. Any organisation can join and there has been interest from a lot of groups.

The Patchwork page on the MAV website:

<http://www.mav.asn.au/policy-services/social-community/children-families/Pages/patchwork.aspx>

A video explaining the basic functionality of the tool:

<https://www.youtube.com/watch?v=DOWIlyB9bIM>

## 7. Other Business

### 7.1 Member Updates

Bruce Marshall reported the Future Employment Report is out and available. Bruce will share the digital copy with the group.

T Ball and M Wilson reported on the Learning Officer position. A preferred candidate has been selected and paperwork is currently sitting with Executive. The new learning officer won't be available to start until January. The group suggested a morning tea in January as a welcome and an opportunity to meet members of the Community Learning Board.

T Watson advised the summer reading club starts today, encouraging young people to read. Last week was the Short Story competition and it was a big success.

### 7.2 Congratulations

Cr S Ramsey was congratulated on being elected Mayor and the continuing chair of the Community Learning Board.

T Ball was thanked for his wonderful effort at Executive Officer of the Community Learning Board.

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**8. Next Meeting**

The next meeting is to be held on 23 February commencing at 2.00 pm in Melton Library and Learning Hub.

**9. Close of Business**

The meeting closed at 3.25pm.