



MINUTES

HERITAGE ADVISORY COMMITTEE

held on 20 April 2017 at 5.30 in Civic Room Two, Melton Civic Centre

Present: Bob Turner (BT), Councillor
Matthew Milbourne (MM), Senior Strategic Planner
Sophie Thompson (ST), Acting Coordinator City Strategy
Sera-Jane Peters (SJP), Heritage Advisor
Alan Perry (AP), Community Representative
Carolyn MacGavin (CM), Community Representative
Frank Sultana (FS), Community Representative
Deborah Slattery (DS), Community Representative

Chairperson: Bob Turner, Councillor

Guest Speaker: Tunc Ozlatif, Strategic Planner

1. Welcome

Matthew Milbourne welcomed all attendees to the meeting.

2. Apologies

- Douglas Potts (DP), Community Representative

3. Declaration of interests and/or conflict of interests

None.

4. Business Arising

The following matters are business arising from the previous meeting of the Heritage Advisory Committee (HAC) held on 16 February 2017:

- MM has contacted Woodgrove Shopping Centre to see if they still have the heritage panels which were on display during Woodgrove's extension, and is awaiting a response from Woodgrove. It was agreed if nothing is heard from Woodgrove in the next two months this action will be closed [item 4]
- MM reported that he emailed details on the Melton Heritage Strategy Review to the committee members [item 5.3]
- MM reported he distributed the advertising material for the vacant community member position to the committee members [item 5.4]
- SJP reported that the pump has been returned to the Willows [item 6]
- SJP reported that the garden area above the old well at the Willows will be planted out [item 6]
- SJP reported that details of roof plumbers were sent to BT for the former Sunday School building at the Melton Anglican Church [item 6]

Action

MM to follow up Woodgrove regarding the Heritage Panels

5. General Business**5.1 Update on Heritage Week 2017**

The Melton Family History Group Workshops at Melton Library was attended by 10 people in the morning and one person in the afternoon.

The Bus Tour to Gisborne, South Gisborne and Couangalt was booked out early. It was well attended and went well.

Upcoming events:

- Thursday, 27 April - Melton South Walking Tour with Wendy Barrie. This is heavily booked, there are still some vacancies for this walk.
- Thursday, 27 April (6pm) – Cultural Heritage Talk with the Wathaurong in Eynesbury
- Friday, 28 April – Dry Stone Wall Workshop with Council Staff.
- Saturday, 29 April - Dry Stone Wall Workshop with the general public. Bookings are going well for this, and there are still some vacancies for this.

Action

There are no actions associated with this item.

5.2 Update on the Heritage Assistance Fund

Painting works on Creighton are underway. It is anticipated that these works will be finalized in time for reimbursement by the end of this financial year.

Action

There are no actions associated with this item.

5.3 Vacant Community Member Position

There is one vacant community member position on the Heritage Advisory Committee.

The vacant position was advertised on 28 February 2017 in the Star Weekly newspapers circulating in the City, and via Council's Facebook page.

One application was received, and a recommendation is being made to Council on 1 May 2017, recommending appointment.

Action

There are no actions associated with this item.

5.4 Melton Heritage Strategy Review

SJP left the meeting at this point, so the Heritage Advisory Committee could feel free to discuss the Melton Heritage Strategy Review, as some of the actions relate to work that she does.

Tunc Ozlatif and Sophie Thompson from Council's City Strategy Unit made a presentation on the review of the existing Melton Heritage Strategy 2013-2017, and outlined what steps will be undertaken to refresh the Melton Heritage Strategy.

The committee provided the following answers asked by Sophie and Tunc:

Are there any additional objectives or actions you would like to see included in the new strategy?

- There should be a clear focus on what we will do in growth areas (in the PSP areas).
- Keep the incomplete or ongoing actions in the current strategy, and delete the actions that have been completed.



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Do you have any comments about the structure, formatting or content of the existing strategy?

- The layout is good and it is easy to read
- It is a 'coffee-table' quality publication
- The current Strategy provides a good foundation and basis to work from
- Produce something similar, not much change is required in regard to the format or content

What is working well? What are the opportunities for heritage in the City of Melton?

- The library is preparing a book on the history of Melton for the municipalities 150 year anniversary, which will be good as the only book exclusively about the City of Melton is Joan Starr's *Plains of Promise*

What do you think is not working well? What are the challenges for heritage in the City of Melton?

- Communicating and promoting heritage is a challenge (getting the message across to the community) – more should be done to educate the community on the history of the Municipality
- Are there archaeological digs occurring prior to development?
- How are studies being shared publicly?
- Increase take-up on Heritage Assistance Fund (clarity and further communication of timeframes)
- The Heritage Award should be further promoted and encouraged as it has been hard to get nominations

The Heritage Advisory Committee suggested that the Melton Heritage Strategy survey which is due to close on 21 April be extended to the end of the Heritage Week so the survey can be promoted at all heritage week events, as the people attending these events have an interest in heritage in the City of Melton.

Action

Tunc / Sophie to extend the Melton Heritage Strategy review survey to 1 May 2017.

6. Other Business

- CM proposed that an additional plaque be placed on Melton Railway Station that explains why the railway station is where it is away from the centre of town. BT advised CM to write a proposal for what the plaque would say and send it to SJP to consider.
- CM suggested that more should be done to promote the achievements of people who have lived in Melton. CM suggested that a piece should be written on Donald Mackintosh who won a gold and bronze medals at the Paris Olympic Games in 1900 for shooting events. BT suggested that this could be written by the Melton Historical Society or the Family History Group. DS suggested that this article could then be promoted on Council's Facebook page.
- BT informed the Committee that he made suggestions to the Melton Anglican Church about how the former Sunday School building could be repaired, including suggestions on roof plumbers to undertake the work. They have been advised to prepare costings for making the building secure, and costings to make the building usable.

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Action

CM to prepare information on text for a plaque for Melton Railway Station, and send to SJP.
SJP to explore appropriate mechanisms to explain to the public why the station is where it is.

CM to explore with the Melton Historical Society and the Melton Family History Group the preparation of an article commemorating the achievements of Donald Mackintosh.

7. Next Meeting

The next meeting is to be held on **15 June 2017** commencing at 5.30pm in Civic Room 2, Melton Civic Centre.

8. Close of Business

The meeting closed at 6.22 pm.