



MINUTES

Heritage Advisory Committee

Held on 19 October, 2017 at 5:30pm in Civic Room 2

Present: Bob Turner (BT), Councillor
Georgina Borg (GB), Senior Strategic Planner
Kate Barclay (KB), Acting Coordinator City Strategy
Sera Jane Peters (SJP), Heritage Advisor

Nola Dunn (ND), Community Representative
Alan Perry (AP), Community Representative
Carolyn MacGavin (CM), Community Representative
Frank Sultana (FS), Community Representative
Deborah Slattery (DS), Community Representative

Chairperson: Georgina Borg

Minute Taker: Georgina Borg

1. **Welcome**

2. **Apologies**

None.

3. **Declaration of interests and/or conflict of interests**

CM declared an interest in the discussion regarding Item 5 on the agenda, the Sunday School at the Anglican Church Site in Melton.

ND declared a conflict in the discussion regarding the Item 6.5 on the agenda, Round 7 of the Heritage Assistance Fund.

4. **Business Arising**

The following matters are business arising from the previous meeting of the Heritage Advisory Committee (HAC) held on 15 June 2017:

- In regards to the prior discussion regarding how to convey to the public the location of the Melton Railway Station, SJP recently received an email from the Metropolitan



MINUTES

Melbourne Rail Authority (MMRA) who wish to recognise the local heritage of the area as part of their duplication works of the Melbourne-Ballarat railway line.

SJP asked that Committee members pass on this information to their networks and contact Gary Vines at Biosis at gvines@biosis.com.au for further information. Previous text that CM had provided the Committee was agreed to be sent to Biosis via SJP.

- In regards to information of Melton Cemetery being uploaded onto Council's website, SJP informed the Committee that due to the cemetery reaching capacity, Council is in discussion about future management of the Cemetery. Therefore this item is on hold.
- Anglican Church, 2-4 Unitt St, Melton – It was discussed that BT had not met with internal staff regarding the most recent letter from the Anglican Church. BT to meet with internal staff (Steve Finlay, Coordinator of Statutory Planning and Sera Jane Peters) to discuss further.

Action

SJP to forward CM's text to Biosis

BT to organise a meeting with internal staff to discuss the Sunday School Hall at the Anglican Church, 2-4 Unitt Street, Melton.

5. General Business

6.1 Melton Heritage Strategy Review

GB informed the Committee that the Melton Heritage Strategy Review was adopted by Council at its meeting on 18 September 2017 and that Council Officers are finalising the document for publishing.

6.2 Melton Conservation Desirables

GB informed the Committee that Council Officers have recently commenced a project to assess the 'conservation desirables'. 'Conservation desirables' are heritage sites that are listed in the Melton Heritage Study, that require an assessment to determine if they should be listed in the heritage overlay schedule. Council is preparing quotations for a heritage contractor to undertake the assessment work.

KB mentioned that the assessment work may result in the need for a planning scheme amendment.

6.3 Nominations for the Heritage Advisory Committee

GB informed the Committee that Council at its meeting on 18 September 2017 endorsed the re-appointment of Deborah Slattery on the Heritage Advisory Committee for a two year term.

GB also informed the Committee that the vacant positions on the Committee were currently being advertised.

It was discussed within the Committee that all members would reach out to their networks in regards to the vacant positions.

6.4 Melton City Council Heritage Webpage

SJP informed the Committee that the Melton City Council Heritage webpage had been updated, specifically in regards to the Heritage Assistance Fund online application form and dry stone walls.



MINUTES

6.5 Round 7 of the Heritage Assistance Fund – Application Assessment

ND left the room as she declared a conflict of interest.

Three applications were received for Round Seven of the Heritage Assistance Fund. An assessment of the three applications was undertaken and reported to the Committee. The applications have been identified as numbers 12, 13 and 14 and are summarised in Appendix 1.

It was agreed that No. 12 be awarded the full \$6,500 requested. No.13 will be further considered following the receipt of further information and No. 14 will not be awarded as they do not have the required permit.

Recommendation

F. Sultana /D. Slattery

That Council award \$6,500 from Round Seven of the Heritage Assistance Fund to Application 12.

6. Other Business

- CM informed the Committee that Ken Missen and Ronald Rintauil recently passed away and that both had close connections with Melton.
- SJP updated the Committee regarding the Rockbank Inn. SJP explained to the Committee that the Rockbank Inn is in a ruinous state and that Council Officers are negotiating with the Developer (Woodlea) and Heritage Victoria regarding the extent of the works needed. SJP noted that the heritage site would ultimately be vested to Council and therefore become a Council asset.
- SJP informed that Committee that preparations for Heritage Week in April of 2018 need to commence. Ideas were discussed by the Committee including a bus tour, Indigenous event and dry stone wall workshop. SJP also informed the Committee that the developers of Woodlea have spoken to Council regarding public events at Rockbank Inn, and that this may be able to occur during Heritage Week 2018.
- ND enquired as to the City of Melton History Project. SJP informed the Committee that the project is open for submissions which will close shortly.
- ND enquired as to information collected in the past from the Maltese Community. SJP informed the Committee that more discussion is needed as to how Council present the information to the community.

7. Next Meeting

The next meeting is to be held on Thursday 7 December, 2017 commencing at 5:30pm, in Civic Room 2 at the Melton Civic Centre

8. Close of Business

The meeting closed at 6:45pm.

Name	Deborah	Alan	Carolyn	Frank	Nola	Vacant
Term Ends	Sep 2019	Dec 2017	Dec 2017	May 2018	May 2019	

Heritage Assistance Fund Applications			
Applicant	12 Brian Glassel	13 Kevin and Joan Grogan	14 Nola Dunn
Property Information and heritage listing	Pinewood homestead	Creighton	Deanside
Project Details	Repair 37 metres of dry stone wall around the homestead, by a professional dry stone waller.	Re-roofing, rusted and loose iron and repair box gutter in central valley.Repair capping and flashing.	Painting of fascias of woolshed, boundary riders, shearers and managers house, as well as all windows. Repair of 3 windows that have been exposed to weather damage.
Amount Requested	\$6,500.00	\$12,640.00	\$3,168.00
Applicant Contribution	\$6,700.00	\$12,640.00	\$3,168.00
Assessment criteria			
What is the heritage significance of the place, and the impact of the works on that significance	Pinewood is listed on the Heritage Overlay. The dry stone walls which are the subject of the application are the entry walls to the property, which surround the homestead. The dry stone walls are a very significant aspect of the historic significance and fabric of the place. It is important that the dry stone walls are repaired before more extensive structural damage occurs.	Creighton is listed on the Heritage Overlay. The house is very prominently sited on a public road. The repair of the roof is considered to be high impact works as it will prevent water ingress and provide 25 years + of life to the building.	Deanside is listed on the Victorian Heritage Register and is of State significance. The works will have limited impact on the significance of the property as they are not identified in the CMP as high priority.
The type and urgency of the work required	The works are NOT urgent. It is however important that the wall is repaired before further deterioration occurs. The walls are important landscape elements for the homestead.	The works are considered to be urgent as there has been water damage inside the house from the leaking box gutter. Owners say that there is issues with the insurance company paying for water damage claims due to condition of roof.	The works are NOT urgent and are considered low-priority works in the Conservation Management Plan for the property.
How do the proposed works accord with the principles of the Australia ICOMOS Burra Charter	The wall repair works will enhance the aesthetics of the property and provide structural stability to original fabric.	The roof works will provide stability and weather protection for the fabric. It will require replacement of original fabric with new fabric.	The works will contribute to the aesthetic improvement of the property and repair of some original fabric.
The social and economic benefits of the conservation project to the community	N/A	N/A	N/A
The visibility or accessibility of the place	The property is not visible to the public.	The property is highly visible.	The property will become more visible as development occurs around it.
The financial contribution of the applicant to the project and the applicants ability to demonstrate financial responsibility with regard to the project	Applicant is happy to spend money repairing dry stone walls and maintaining them to a high standard.	Applicants have acquitted one round of grants in the past, but the project ended up taking two years and a number of different tradesmen.	The applicant has received two previous rounds of grants, one to repair downpipes and stormwater and the other to have a CMP done for the property. This application fails to address the CMP adequately.
Demonstrated local support for the project	N/A	N/A	N/A
Planning application approval if required	This application will be exempt from a planning permit if the works are repairs and routine maintenance which do not change the appearance of the place and are undertaken to the same details, specifications and materials	This application will be exempt from a planning permit if the works are repairs and routine maintenance which do not change the appearance of the place and are undertaken to the same details, specifications and materials	This application will require a permit from Heritage Victoria, which the applicant has not applied for.
Costings, quotes and documentation	One quote received.	Two quotes have been received.	One quote received