



MINUTES

HERITAGE ADVISORY COMMITTEE

Held on 17 August 2017 at 5.30 in Pyke Room, Melton Library and Learning Hub

Present: Bob Turner (BT), Councillor
Matthew Milbourne (MM), Senior Strategic Planner
Georgina Borg (GB), Strategic Planner
Kate Barclay (KB), Acting Coordinator City Strategy

Alan Perry (AP), Community Representative
Carolyn MacGavin (CM), Community Representative
Frank Sultana (FS), Community Representative

Chairperson: Bob Turner, Councillor

Minute taker: Georgina Borg, Strategic Planner

1. Welcome

Councillor Bob Turner welcomed all attendees to the meeting.

2. Apologies

Nola Dunn (ND), Community Representative
Sera Jane Peters (SJP), Heritage Advisor

3. Declaration of interests and/or conflict of interests

CM declared an interest in the discussion regarding the Sunday School Hall at the Anglican Church site in Melton.

4. Business Arising

The following matters are business arising from the previous meeting of the Heritage Advisory Committee (HAC) held on 15 June 2017:

- Nothing to update regarding the Woodgrove heritage panels that were on display during their extension. It was agreed by the Committee to close this item [item 4]
- CM provided proposed text explaining Melton Railway Station's location. SJP will consider mechanisms to convey this information to the public [item 4]
- MM updated the HAC agenda and minute templates to include the names of HAC community representatives and their terms [item 5.4]
- There was no update regarding the consideration of Melton Cemetery information on Council's website. It was agreed by the committee to discuss this item at the next scheduled meeting [item 6]

Action

SJP to consider appropriate mechanisms to convey information to the public regarding the location of the Melton Railway Station

SJP to investigate whether text about the Melton Cemetery on Council's website could be improved to provide more historical information



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5. General Business

a) Update on Round 7 of the Heritage Assistance Fund

MM explained to the Committee that a public information session was being held tonight regarding the Heritage Assistance Fund. Currently, one application to the fund has been submitted. .

MM reiterated that the applications will close at the end of September 2017 and will be considered in October 2017 and asked them to remind their networks

KB circulated the final version of Heritage Assistance Fund brochure to the Committee for their information.

b) Update on the Melton Heritage Strategy Review

MM informed the Committee that four submissions were received in regards to the Melton Heritage Strategy that was put out for public and stakeholder comment. Two of the submissions did not relate to the Strategy and the remaining two submissions requested minor text changes to the Strategy, which can be accommodated.

The Heritage Strategy will be presented to Council for their consideration at the Ordinary Meeting on 18 September 2017.

c) Update on nominations for two positions on the Heritage Advisory Committee

MM advised that Deb Slattery and Douglas Potts' terms ended in May. One person has re-nominated for their position, and a recommendation will be made to Council on whether the applicant should be reappointed.

MM advised that Alan and Carolyn's terms will end in December. The current vacant position(s) will be re-advertised with the positions that will become vacant in December.

6. Other Business

- MM advised that he is stepping down from the Heritage Advisory Committee.. GB will replace MM's role on the Heritage Advisory Committee. BT presented a letter from the Anglican Church in Melton, seeking information from Council on what can be done to facilitate the repair or removal of the old Sunday School, which is subject to the Heritage Overlay and is in poor repair.

BT suggested a meeting with himself, SJP, and Steve Finlay (Coordinator of Statutory Planning) to discuss the Sunday School Hall, noting that SJP is at Melton on Thursdays.

Action

BT to organise a meeting with internal staff to discuss the Sunday School Hall at the Anglican Church in Melton.

7. Next Meeting

The next meeting is to be held on **19 October 2017** commencing at 5.30pm in Civic Room 2 at the Melton Civic Centre.

8. Close of Business

The meeting closed at 6.00 pm.

Community Representative Member Terms

Name	Vacant	Vacant	Alan	Carolyn	Frank	Nola
Term Ends	May 2017	May 2017	Dec 2017	Dec 2017	May 2018	May 2019