

MELTON CITY COUNCIL
Municipal Public Health and Wellbeing Plan 2013-2017
Annual Action Plan 2016-2017






The Municipal Public Health and Wellbeing Plan (MPHWP) 2013-2017 was adopted by Council in October 2013, following extensive research and comprehensive consultation with community members, local community organisations and Council departments. It sets out Council's vision for promoting and protecting the wellbeing of the community, now and into the future. The MPHWP identifies four themes:

1. Healthy Places – A sustainable City that promotes community health and wellbeing.
2. A Healthy Community – A safe, inclusive and connected community.
3. Healthy People – A Culturally rich, active, safe and connected City.
4. Healthy Lifestyles – A City of people leading healthy and happy lives

Each annual action plan demonstrates how Melton City Council's operationalising the MPHWP's objectives and strategies. An annual progress report is developed at the end of each year to provide an update on the progressive achievement of the MPHWP.

The Annual Action Plan 2016-17 contains **68 actions** which will be reported on using the following evaluation tool:

Status	Description	Symbol
Achieved	The action is completed.	
Partially achieved	The action has commenced and is due to be completed within the timeframe of the MPHWP 2013-2017.	
Not achieved	The action has not been achieved for multiple reasons - an explanation has been provided.	

Theme 1: Healthy Places

Objective 1.1: Urban Design and Planning					
A City that promotes community health and wellbeing through design and planning.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
1	1.1	1.1.2	Provide opportunities for the community to have input into future improvements to Council's passive recreation reserves.	Number of community engagement sessions.	Recreation and Youth
2	1.1	1.1.3	Develop plan for the building of community infrastructure, to the appropriate standard.	Community Infrastructure Plan presented to Council for adoption.	Community Planning
3	1.1	1.1.4	Develop a Signage Strategy to improve accessibility within the municipality (2 year project).	Discussion paper developed.	City Design Strategy and Environment
4	1.1	1.1.4	Develop Caroline Springs sub regional tennis facility.	Construction commenced within timeframes.	Recreation and Youth
5	1.1	1.1.5	Implement the Housing Diversity Strategy.	Number of short term category actions implemented from the Action Plan.	City Design Strategy and Environment

Objective 1.2: Environmental Health					
A sustainable City that values environmental health protections to promote community health and wellbeing.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
6	1.2	1.2.2	Deliver the vaccinations against preventable diseases to children and secondary school children.	Percentage of secondary school consent cards returned (>90%). Percentage of eligible children in years 7 and 10 fully vaccinated (>75%).	Compliance
7	1.2	1.2.2	Conduct food safety inspections of food premises.	Number of registered class 1 food premises and class 2 food premises that received an annual food safety assessment in accordance with the <i>Food Act 1984</i> .	Compliance
8	1.2	1.2.2 1.2.3	Test and assess Emergency Response and Recovery Preparedness in accordance with the Emergency Management Act 2013 through annual desktop and event exercises.	Number of test exercises developed	Risk and Performance

Objective 1.3: Local Economy					
A City that generates an innovative local economy that stimulates opportunities for investment, business and training.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
9	1.3	1.3.1 1.3.3	Facilitate Council and business engagement in programs, activities and spaces within the Western BACE.	Number of programs and activities.	Engagement and Advocacy

10	1.3	1.3.4	Work in partnership to maximise employment opportunities in the operation of the Ravenhall Prison.	Number of opportunities.	Engagement and Advocacy
Objective 1.4: Natural Environment and Climate Change					
A City that promotes community health and wellbeing through valuing and protecting the natural environment for future generations.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
11	1.4	1.4.1	Develop and implement Climate Resilience Checklist for Council assets.	Checklist developed.	City Design Strategy and Environment
12	1.4	1.4.1 1.4.2	Develop Environment Plan to address climate change impacts and the protection of natural resources.	Plan presented to Council for adoption.	City Design Strategy and Environment
13	1.4	1.4.4 1.4.5	Support local environment groups and school based programs.	Number of groups supported. Number of school visits.	City Design Strategy and Environment
14	1.4	1.4.4 1.4.5	Deliver the Environment Enhancement Program.	Percentage of eligible landowners who retain their rebate.	City Design Strategy and Environment

Objective 1.5: Active and Sustainable Transport A City that promotes community health and wellbeing through adequate transport systems that connects and moves our community.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
15	1.5	1.5.1	Advocate for public transport networks	Number of representations.	Engagement and Advocacy
16	1.5	1.5.2	Support the planning and implementation of active and sustainable transport initiatives.	Number of initiatives delivered. Number of participants.	Community Planning
17	1.5	1.5.3	Construction of walking and cycling networks.	Length of new walking and cycling paths.	Engineering Services

Theme 2: A Healthy Community

Objective 2.1: Responsive Community Services						
A community that provides responsive community services.						
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit	
18	2.1	2.1.1	Advocate to State government to promote improved health facilities.	Number of representations.	Engagement and Advocacy	
19	2.1	2.1.2	Develop the 2017-2021 Municipal Public Health and Wellbeing Plan incorporating community engagement and data profile.	Compliance with Public Health and Wellbeing Act.	Community Planning	
20	2.1	2.1.3	Implement Community Services Attraction Framework.	Number of partnerships or opportunities	Community Planning	

Objective 2.2: Health Promotion						
A community that promotes health and prioritises health prevention.						
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit	
21	2.2	2.2.1 2.2.2	Collaborate to deliver improved, coordinated health services promotion and issue based campaigns with community providers such as Djerriwarrh Health Services.	Number of initiatives delivered.	Community Planning	
22	2.2	2.2.2	Scope and apply for relevant funding grants for the delivery of health and wellbeing initiatives.	Number of funding grants applied for.	Community Planning	

Objective 2.3: Community Safety						
A safe community that fosters a sense of belonging and community pride.						
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit	
23	2.3	2.3.1 2.3.2 2.3.3	Implement the Safer City Plan 2015-17. Overseen by Community Safety Advisory Committee	Number of strategies implemented. Number of meetings held.	Community Planning	
24	2.3	2.3.2	Provide opportunities within the community to actively celebrate pride, diversity and inclusion.	Number of opportunities.	Community Planning	
25	2.3	2.3.3	Proactively utilise the provisions of the <i>Graffiti Prevention Act 2007</i> to remove graffiti in a timely manner.	Number of square metres of graffiti removed.	Operations	
26	2.3	2.3.3	Implement year 8 of the Road 2 Zero Action Plan.	Number of actions implemented.	Community Planning	

Objective 2.4: Family Violence Prevention						
A community that prevents and responds to family violence.						
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit	
27	2.4	2.4.1 2.4.2	Implement and review Prevention of Violence Against Women Strategy and Action Plan 2013-16	Number of actions implemented. Review conducted.	Community Planning	
28	2.4	2.4.2	Review Council's Family Violence Policy and Prevention of Violence Against Women Policy.	Reviewed policies presented to Council for adoption.	Community Planning	

Objective 2.5: Mental Health						
A community that promotes good mental health.						
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit	
29	2.5	2.5.1	Deliver programs in Neighbourhood Houses and Community Centres aimed at promoting mental wellbeing.	Number of programs delivered.	Community Planning	
30	2.5	2.5.1	Utilise social media platforms to promote key mental health and wellbeing messages.	Number of social media posts.	Community Planning	
31	2.5	2.5.2	Review Maternal and Child Health Positive Parenting Program.	Report presented to Executive	Families and Children	
Objective 2.6: Cultural Diversity						
An inclusive and connected community that embraces diversity and harmony.						
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit	
32	2.6	2.6.1 2.6.3	Develop Intercultural Plan.	Present Plan to Council for adoption.	Community Planning	
33	2.6	2.6.3	Facilitate Culturally and Linguistically Diverse Advisory Committee.	Number of meetings held.	Community Planning	

Objective 2.7: Social Participation					
A community that increases opportunity for social participation.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
34	2.7	2.7.1 2.7.4	Implement and build capacity of Council staff to utilise Community Engagement Framework.	Number of initiatives.	Community Planning
35	2.7	2.7.2	Implement Community Leadership Program.	Number of participants.	Community Planning
36	2.7	2.7.2	Promote New Groups Starter Kit and deliver relevant training to community groups.	Number of kits distributed. Number of community members engaged.	Community Planning

Theme 3: Healthy People

Objective 3.1: Access and Inclusion					
Increase levels of wellbeing by improving outcomes for people with a disability and their carers.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
37	3.1	3.1.1 3.1.2	Implement Disability Action Plan.	Number of actions.	Community Care
Objective 3.2: Gender Equity					
Maximise wellbeing outcomes for women through the promotion of gender equity.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicator	Service Unit
38	3.2	3.2.1	Undertake a gender equity audit of sports facilities and apply for State Government funding to support targets to increase participation in sport by women.	Number of sports clubs engaged. Outcome of funding application.	Community Planning
39	3.2	3.2.1	Develop Gender Equity Strategy.	Strategy presented to Council for adoption.	Community Planning

Objective 3.3: Health Inequalities					
Address health inequalities in our community.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
40	3.3	3.3.1 3.3.2	Support implementation of the Linking Melton South Project in collaboration with Djerrivarrh Health Services.	Number of initiatives supported.	Community Planning
41	3.3	3.3.1 3.3.2	Implement community development initiatives in small townships.	Number of initiatives. Number of participants.	Community Planning
Objective 3.4: Children					
Maximise opportunities for children's health and wellbeing.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
42	3.4	3.4.1	Engage children in development of key strategic documents such as Council Plan and MPHWP.	Number of children engaged.	Community Planning Families and Children
43	3.4	3.4.2 3.4.3	Implement and evaluate Healthy Children Growing Together project.	Number of initiatives delivered. Number of participants. Evaluation report developed.	Community Planning
44	3.4	3.4.2	Undertake active play and healthy eating promotion and celebration of diversity through Children's Services and events.	Number of events delivered.	Families and Children Community Planning

45	3.4	3.4.3	Distribute Cooking for Kids cookbooks at 4 month Key Age and Stage visit to encourage suitable introduction of solids and healthy eating.	Number of cookbooks distributed.	Families and Children
Objective 3.5: Young People					
Maximise opportunities for health and wellbeing for young people.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
46	3.5	3.5.1	Implement health and wellbeing objectives in Youth Strategy.	Number of actions.	Youth and Recreation
Objective 3.6: Older Adults					
Increase opportunities for health and wellbeing for older people.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
47	3.6	3.6.1 3.6.3 3.6.4	Develop strategy to address the health, wellbeing and social connectedness of older people.	Strategy presented to Council for adoption.	Community Care
48	3.6	3.6.3	Deliver health and wellbeing programs for older adults and promote key events such as Seniors Festival Week.	Number of initiatives delivered	Community Care
49	3.6	3.6.3	Deliver men's health and wellbeing activities from Melton and Taylors Hill Men's Sheds.	≥100 programs per quarter. ≥15 participants per day.	Community Care

Objective 3.7: Arts and Culture					
Develop an environment that supports imagination, creative expression and engagement in cultural experiences.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
50	3.7	3.7.1 3.7.2	Deliver Pop Culture events as a community gathering opportunity.	Number of events. Number of attendees.	Engagement and Advocacy
51	3.7	3.7.2 3.7.3	Deliver a range of artistic & cultural events and exhibitions at Caroline Springs Gallery incorporating professional and amateur practice.	≥ 4 professional installations. ≥ 4 amateur installations. ≥ 36 weeks activation of the gallery.	Engagement and Advocacy
52	3.7	3.7.4	Deliver Artist in Residence program.	Number of residencies conducted.	Engagement and Advocacy
53	3.7	3.7.4	Develop a new Public Art Strategy and Policy.	Strategy and Policy presented to Council for adoption.	Engagement and Advocacy

Objective 3.8: Lifelong Learning					
Provide lifelong learning opportunities to build social connections and self development.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
54	3.8	3.8.3	Implement Lifelong Learning Plan. Overseen by the Community Learning Board.	Number of actions. Number of board meetings.	Community Planning

Objective 3.9: Indigenous					
Increase opportunities for health and wellbeing for Indigenous people.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
55	3.9	3.9.1	Support the activation of the Kirrip Aboriginal Community Hub.	Activation Plan developed. Number of activities delivered.	Community Planning
56	3.9	3.9.1	Collaborate with Djerriwarrh Health Services to deliver the Koolin Balit project to enhance the health and development outcomes for Aboriginal children and their families.	Number of meetings attended.	Community Planning
Objective 3.10: Culturally and Linguistically Diverse (CALD)					
Increase opportunities for health and wellbeing for people from CALD backgrounds.					
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit
57	3.10	3.10.1 3.10.2	Implement the Community Partnership Program.	Number of participants. Number of partnership projects.	Community Planning
58	3.10	3.10.1	Support the Melton Interfaith Network.	Number of meetings.	Community Planning

Theme 4: Healthy Lifestyles

Objective 4.1: Physical Activity						
Encourage the community to be physically active.						
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit	
59	4.1	4.1.6	Support ongoing and new community walking groups.	Number of walking groups	Community Planning	
60	4.1	4.1.1 4.1.6	Implement Sons of the West men's health program.	Number of participants.	Community Planning	
61	4.1	4.1.5	Develop a Play Space Strategy.	Strategy presented to Council for adoption.	Recreation and Youth	
Objective 4.2: Healthy Eating						
Support an increase in access to nutritious, affordable and culturally appropriate foods with a particular focus on vulnerable communities.						
#	MPHWP Objective	MPHWP Strategy	Action	Performance Indicators	Service Unit	
62	4.2	4.2.1 4.2.6	Implement Sports Clubs Healthy Eating in the West Project in partnership with Wyndham City Council.	Number of sports clubs and leisure centres participating.	Community Planning Recreation & Youth	
63	4.2	4.2.4	Promote suitable breastfeeding friendly locations throughout the municipality.	Number of locations audited and accredited	Community Planning	
64	4.2	4.2.5	Develop guidelines to support the implementation of the Community Gardens Policy.	Guidelines developed and adopted.	Community Planning	

Objective 4.3: Smoking				
Minimise health impacts associated with tobacco use.				
#	MPHWP Objective	MPHWP Strategy	Action	Service Unit
65	4.3	4.3.1	Support and promote smoking cessation programs delivered by Djerriwarth Health Services.	Community Planning
66	4.3	4.3.2	Conduct annual sale of tobacco to minors testing program.	Compliance

Objective 4.4: Drug and Alcohol				
Minimise social and health impacts associated with alcohol and other drugs.				
#	MPHWP Objective	MPHWP Strategy	Action	Service Unit
67	4.4	4.4.1 4.4.2	Develop an Alcohol Management Framework informed by harm minimisation and health promotion principles.	Community Planning

Objective 4.5: Gaming				
Minimise social and health impacts associated with gaming.				
#	MPHWP Objective	MPHWP Strategy	Action	Service Unit
68	4.5	4.5.3	Promote Responsible Gambling Awareness Week.	Community Planning