



MINUTES

COMMUNITY LEARNING BOARD

held on Thursday 20 October 2016 at 2.00pm, Melton Library and Learning Hub

Present: Kelvin Tori, CEO, Melton City Council
Tony Ball, Lifelong Learning Officer, Melton City Council
Colleen Bergin, CEO, YouthNow
Jane Sultana, Secretary, U3A
Troy Watson, Manager Libraries, Melton City Council
Colleen Turner, Coordinator, VICSEG New Futures
Russell Bray, Senior Advisor to the DVC Education Programs Federation University
Graeme Brown, EO, BMLLEN
Chris Bracher, Community Development Manager, Woodlea
Matthew Wilson, Manager Community Planning, Melton City Council
Leigh Cruickshank, Coordinator Early Years Partnerships, Melton City Council
Mark Corrie, CEO, Western BACE
Karen Jones, Administration Officer, Melton City Council

Chairperson: Cr Sophie Ramsey, Councillor, City of Melton

1. Welcome & acknowledgement of the traditional landowners

2. Apologies

Jim Asimakopoulos OAM, Project Officer, Abilities Awareness Program, DET
Frances O' Reilly, CEO, Merrimu Services
Ollie Gladwell, General Manager, Practical Outcomes
Nick Smith, Campus Head, Heathdale Christian College
Dr Rob Brown, Vice President, Government Relations, Victoria University
David Reynolds, Principal, Melton Secondary College
Michael Seagrave, Business Development Consultant, Bendigo Kangan Institute
Trish Heffernan, EO, Djerriwarrh Community & Education Services
Pam Madej, EO, Melton South Community Centre
David Lord, Principal, Staughton College
Dr Michael Gruis, Assistant Principal, Lakeview Senior Secondary College

3. Declaration of interests and/or conflict of interests

No conflicts of interest were identified.

4. Confirmation of minutes of previous meeting

Motion:

J Sultana / C Turner

To confirm the minutes of the previous meeting held 25 August 2016

5. Business Arising**5.1 Council Community Educators Network**

The Community Educators Network is running frequently, the new person appointed to the Lifelong Learning Officer position will facilitate the network in future.

5.2 Lifelong Learning Officer Recruitment

Advertising for the Lifelong Learning Officer position has now closed. 18 strong applications were received with interviews due to start as soon as possible.

6. General Business**6.1 Overview of the Innovative Wellbeing Assessment Project Woodlea (C Bracher)**

Woodlea have launched their Innovative Wellbeing Assessment project. Partnering with Queensland University of Technology, to develop an interactive Wellbeing Study to understand residents and how they are feeling. Data from the project will provide views on wellbeing, health and community connectivity. The data will be used to assist with decisions in the community and gathered from an interactive booth which will prompt residents to respond from a number of key areas. 15 Woodlea families will also be interviewed once a year for five years to evaluate how their needs and interests have changed as they have grown and the community develops.

Woodlea has launched their Smart Learning Hub, giving residents the opportunity to enroll in a number of vocational training courses. A memorandum of understanding has been signed with a number of providers including Djerriwarrh Community and Education Services, Master builders and civil contractor Winslow. Transport to the site is currently a barrier so there was discussion regarding co-funding opportunities for transport.

6.2 Introduction of Troy Watson, Manager Libraries (T Watson)

Troy Watson, Manager Libraries, commenced employment with Melton City Council approximately 6 weeks ago. T Watson was previously the Libraries Manager at Moonee Valley City Council and has 25 years experience within the libraries sector.

6.3 Electronic Directory Progress (T Ball)

The Learning Directory has ceased publication in the Leader Newspaper and a half page advertisement has been published to advise residents. A PDF version is available on the Melton City Council website and hard-copies are available at all Melton City Council civic centres, community centres and libraries. T Ball advised that the number of views is not currently known for the learning directory, however this data will be captured for the Term 1, 2017 version.

6.4 Working Party Reports**6.4.1 Economic Development and Lifelong Learning (G Brown)**

Jobs Lab is operating at the Melton Library and Learning Hub and Caroline Springs Library, two hours per week alternating between each library. The Melton program attracts between five to eight different people at each session.

The Youth Spark Program Manager reported that the Western BACE, in a consortium with Microsoft and Infoxchange, was successful in gaining this Australian Government contract. The program called Youth Spark targets training and jobs in the IT industry.

Djerriwarrh Community and Education Service (DCES) were successful in gaining State Government Funding with Yarraville Community Centre for the Department of Education and Training (DET) Reconnect Program. Reconnect targets young people 15-24 years of age assisting them to re-engage in employment, education and training.

The Western Youth Employment Partnership will bring seven Local Government Areas of Western Melbourne together with key partners to create greater opportunity for youth in the West to access employment.



MINUTES

The group were asked to suggest priorities moving forward – T Ball extended this invitation to the Learning Board.

6.4.2 Social Inclusion and Lifelong Learning (SILL) (C Bergin)

The business breakfast saw 77 registered for the event with 69 attending. Guest speaker Mark Bagshaw was well received and was extremely passionate.

There was a report on the men's shed, providing students with hands on learning and mentoring that the students really enjoy.

The Ticket to Work Coordinator advised that 20 young people have been interviewed for the Ticket to Work program. Five of those students interviewed were from the Melton Specialist School. Eight of those students interviewed have been rated highly for a School Based Apprenticeship and Traineeship next year.

T Ball will be attending the Youth Engagement end of year celebration.

There was a discussion regarding the need to bring the English Language School to Melton to avoid the need to travel.

The group were asked to suggest priorities moving forward – T Ball extended this invitation to the Learning Board.

6.4.3 Vulnerable Children's Working Group (L Cruickshank)

The group met on 8 August 2016 and have developed a Best Start Logic Model presented at the Early Years Partnership meeting.

The pilot pre-purchased kindergarten places have been funded for another year.

L Cruickshank advised that the Kindergarten ballot system worked well with very little change to the number of children getting their preferred kinder.

Learning Together program will be running until the end of next year. The program designed for mums, dads, grandparents and kids provides participants the opportunity to practise speaking English in a supportive environment.

Family mental health services will be running for one year and will focus on humanitarian interest with all cultural backgrounds.

7. Other Business

7.1 Member Updates

M Corrie: advised the Digital BACE has been announced and signed off. The Digital BACE, due to start next year, will bring emerging technology and expertise to the City.

J Sultana: expressed concern over the lease extension at the U3A site. T Ball to follow up on this.

T Watson: advised that *1000 Books Before School* will be launched next Wednesday at the State Library, and Libraries will be participating with incentives for kids. The short story competition has received 88 registrations which is a great outcome. There was a discussion regarding the 150 years book and T Watson is currently investigating.

7.2 Employment Support Template

The completed employment support template was distributed with the papers.

7.3 2017 Community Learning Board dates

The 2017 Community Learning Board schedule was distributed with the papers.

8. Close of Business

The meeting closed at 4.00pm.