



MINUTES

COMMUNITY LEARNING BOARD

held on Thursday 25 August 2016 at 2.00pm, Western BACE

Present: Kelvin Tori, CEO, Melton City Council
Sunita Mann, Community Leadership and Partnerships Officer, Melton City Council
Colleen Bergin, CEO, YouthNow
Jane Sultana, Secretary, U3A
Colleen Turner, Coordinator, VICSEG New Futures
Pam Madej, EO, Melton South Community Centre
Russell Bray, Senior Advisor to the DVC Education Programs Federation University
David Lord, Principal, Staughton College
Mark Corrie, CEO, Western BACE
Dr Michael Gruis, Assistant Principal, Lakeview Senior Secondary College
Karen Jones, Administration Officer, Melton City Council
Kelly Gluyas – Skills and Job Centres – Victoria Polytechnic (guest)
Denise Anne Hanaphy-Shearer – Skills and Job Centres – Victoria Polytechnic (guest)

Chairperson: Cr Sophie Ramsey, Councillor, City of Melton

1. Welcome & acknowledgement of the traditional landowners

Guests Kelly Gluyas and Denise Anne Hanaphy-Shearer from Victoria Polytechnic were welcomed to the board.

2. Apologies

Jim Asimakopoulos OAM, Project Officer, Abilities Awareness Program, DET
Frances O' Reilly, CEO, Merrimu Services
Ollie Gladwell, General Manager, Practical Outcomes
Nick Smith, Campus Head, Heathdale Christian College
Dr Rob Brown, Vice President, Government Relations, Victoria University
Leigh Cruickshank, Coordinator Early Years Partnerships, Melton City Council
David Reynolds, Principal, Melton Secondary College
Michael Scholtes, Manager Libraries, Melton City Council
Matthew Wilson, Manager Community Planning, Melton City Council
Michael Seagrave, Business Development Consultant, Bendigo Kangan Institute
Trish Heffernan, EO, Djerriwarrh Community & Education Services
Graeme Brown, EO, BMLLEN
Chris Bracher, Community Development Manager, Woodlea

3. Declaration of interests and/or conflict of interests

No conflicts of interest were identified.

4. Confirmation of minutes of previous meeting**Motion:**

P Madej / M Gruis

To confirm the minutes of the previous meeting held 23 June 2016

5. Business Arising**5.1 Business Breakfast Review (S Mann)**

S Mann presented Diverse Recruitment, The Hidden Secret Business Breakfast review.

The business breakfast saw 77 registered for the event with 69 attending. Captioning was used for the first time at the event with great feedback. Guest speaker Mark Bagshaw was well received with very positive feedback. Cr S Ramsey congratulated the planning committee on a well organised event with well received speakers, however in future would like to see further assistance provided to the delegation.

Sponsorship for the event included:

- MatchWorks - Main Sponsor
- WCIG – Trade Stall
- Speedex Group – Provided 150 Show bags

5.2 Council Community Educators Network (S Mann)

S Mann advised that prior to P Blunden's departure he formed a meeting of all community educators from various departments within Melton City Council. Areas of discussion include what works and doesn't work, types of education, topics, target groups and success and opportunities. S Mann will be forming a follow up meeting next month with the hope of getting some good community outcomes.

6. General Business**6.1 Guest Speakers**

Melton Skills & Job Centre:

Speaker: Kelly Gluyas, Victoria Polytechnic

K Gluyas reported on a state-wide Government initiative to provide prospective students and employers with free advice on training and job opportunities.

Services for students, apprentices, trainees and job seekers include study options, personal career planning, learning about jobs in demand, finding a job including advice on preparing your resume, accessing support services including financial advice or welfare assistance and personalised Career and Transition Service (CTAS) in the west for Automotive workers transitioning into new lines of work.

Services for business and industry include understanding skills and training outcomes, identifying training options for current staff, creating opportunities for industry partnerships and understanding skills in demand and employment trends.

There are three locations including Footscray, Sunshine and Melton. Kelly is based at the Melton campus located at 3 Alexandra Street, Melton and invited those along who would like further information about their services on offer.

Update on the activities of the Western BACE

Speaker: Mark Corrie, CEO, Western BACE

M Corrie reported the Western BACE has now been open for one year.

The three year activation plan BUILD – SCALE – GROW was discussed.



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The Business Accelerator program was explained, being the first pay as you grow payment model of its kind. The Business Accelerator program has created 17 new jobs in the first 12 months.

The Western BACE will be part of the Empowering Youth Initiative and have partnered with Info Exchange and Microsoft to deliver the program. The program will see 60 program participants over 2 years receive training with the target outcome of permanent employment. Intake will start March 2017.

The Digital BACE, a marketing make a space was reported on.

Trip to South Sudan
Speaker: Colleen Turner, VICSEG

C Turner reported on her recent trip to South Sudan.

During her visit C Turner was able to meet the Governor, Minister and Women's Parliament.

The location is the centre of war with no roads, gutters, water and 2 hours of electricity per day. Only 20% of children go to school and 19% of those are boys. The key message was that these people are extremely strong minded and a community we can learn a lot from.

VICSEG is currently involved in groups approaching the community and suggested ways which have previously worked when approaching the younger community including mentoring with own community, intervening early, parental engagement and speaking with leaders of the Sudanese community.

6.2 Working Party Reports

6.2.1. Economic Development and Lifelong Learning (G Brown)

G Brown was an apology. C Bergin advised the last meeting was cancelled due to the funeral of the past chair of the Community Learning Board

6.2.2 Social Inclusion and Lifelong Learning (SILL) (C Bergin)

C Bergin advised the last meeting was cancelled due to the funeral of the past chair of the Community Learning Board

6.2.3 Vulnerable Children's Working Group (L Cruickshank)

L Cruickshank was an apology.

C Turner attended the last meeting and reported that the group are developing program logic to work with the most vulnerable children from 0-8 years. There are many strategies to overcome and is currently a work in progress.

7. Other Business

7.1 Lifelong Learning Coordinator Position

The board asked for an update on when the Lifelong Learning Coordinator position will be filled, as the SILL and EDLL working group meetings are next month. K Tori advised a 3 month contract is close to being signed off. S Mann advised for any further information to contact M Wilson, Melton City Council.

7.2 Catherine Laffey Funeral (Past Chair)

Cr S Ramsey advised the funeral of Catherine Laffey, past chair of the Community Learning Board was last month.

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8. Close of Business

The meeting closed at 3.30pm.